

Corporation of the Township of Chisholm

Municipal Office/Council Chambers: 2847 Chiswick Line, Powassan, Ont. P0H 1Z0
Phone (705) 724-3526 - Fax (705) 724-5099 info@chisholm.ca

AGENDA **COUNCIL MEETING** **TUESDAY, MARCH 11, 2025 7:00 PM**

1. CALL TO ORDER & ACKNOWLEDGE FIRST NATIONS PEOPLES AND LAND

"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Metis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honor these teachings."

2. NOTIFICATION OF PECUNIARY INTEREST

3. ADOPTION OF AGENDA

4. ADOPTION OF MINUTES – February 11, 2025 Regular Council Meeting Minutes.

5. APPROVAL OF ACCOUNTS – February 2025

6. PRESENTATION AND DELEGATIONS -None

7. OPEN FORUM

8. MAYOR STAFF COMMITTEE AND GOVERNMENT REPORTS

(a) Mayor and Council Reports

- Mayor – General Update

(b) Staff Reports

- Tax Arrears Report (Encl.)

(c) Committee Reports

- Minutes Draft, Committee of Adjustment March 4, 2025 (Encl.)
- Minutes, Health Unit, Board of Health, January 22, 2025 (Encl.)
- Minutes, Health Unit, Finance and Property Committee, December 4, 2024 (Encl.)
- Minutes, Powassan Library, January 20, 2025 (Encl.)
- Minutes, Cassellholme, January 23, 2025 (Encl.)
- Minutes, Golden Sunshine, January 21, 2025 (Encl.)
- Minutes, Golden Sunshine, December 17, 2025 (Encl.)
- Letter from Cassellholme Board Chair, Re: 2025 Operating Levy (Encl.)
- Letter from NBMCA, Re: 2024 Meeting Attendance (Encl.)

(d) Correspondence

- District of Nipissing Social Services Board (DNSSAB), Housing Programs (Encl.)
- Lake Nobsong OPP Detachment Board, Anti-Fraud information session (Encl.)
- MPAC 2025 Updated New Assessment Forecast (Encl.)
- MPAC 2024 Assessment Forecast vs. Actual Growth (Encl.)

9. REVIEW BUDGET REPORT – Printed March 6, 2025

10. PUBLIC WORKS REPORTS

- (a) Memo to Council from OS Shawn Hughes Re: Activity Report (Encl.)
- (b) Infrastructure repair report from Bridge Report 2024 (Encl.)

11. NEW BUSINESS

- (a) Discussion Re: Powassan and District Union Public Library Agreement (Encl.)
- (b) Contract with GFL for Non-eligible source recycling service (Encl.)
- (c) Donation to the 2025 Maple Syrup Festival (Encl.)
- (d) Donation to the 2025 Powassan Fall Fair (Encl.)
- (e) Resolution Support from Coleman Twp, Re: Northern Highway Safety Plan (Encl.)

12. IN CAMERA

- (a) a meeting held in regards to labour relations or employee negotiations, as per Section 239(2) of the Municipal Act.

13. ADJOURNMENT

- (a) By-law 2025-11 being a By-law to confirm the proceedings of the Council meeting.
- (b) Resolution re: Adjournment.

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MINUTES

COUNCIL MEETING

TUESDAY, FEBRUARY 11, 2025 7:00 PM

1. CALL TO ORDER & ACKNOWLEDGE FIRST NATIONS PEOPLES AND LAND

"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Metis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honor these teachings."

The meeting was called to order by Mayor Gail Degagne, in Council Chambers at 7:00 p.m., with Councillors, Bernadette Kerr, Claire Riley, Nunzio Scarfone, and Paul Sharp. Staff member present was CAO Lesley Marshal and OS Shawn Hughes. There were 3 people in attendance in person, none Online.

2. NOTIFICATION OF PECUNIARY INTEREST

3. ADOPTION OF AGENDA

Resolution 2025-34 Paul Sharp and Claire Riley: Be it resolved that the Agenda for this meeting be adopted as printed. **'Carried'**

4. ADOPTION OF MINUTES – January 28, 2025 Regular Council Meeting Minutes.

Resolution 2025-35 Bernadette Kerr and Nunzio Scarfone: Be it resolved that the Minutes of the January 28, 2025 Regular Council Meeting be adopted as printed and circulated. **'Carried'**

5. APPROVAL OF ACCOUNTS – January 2025

Resolution 2025-36 Claire Riley and Bernadette Kerr: Be it resolved that the Administration, Fire Department, Council, By-Law Enforcement Officer and Public Works payroll accounts in the amount of \$50,457.71 and general accounts totaling \$183,082.32 for the month of January 2025 be accepted as presented. **'Carried'**

6. PRESENTATION AND DELEGATIONS -None

7. OPEN FORUM

A Member of the public asked the Mayor if an update on the Casselholme redevelopment Project will be given.

8. MAYOR STAFF COMMITTEE AND GOVERNMENT REPORTS

(a) Mayor and Council Reports

- Mayor – The Mayor gave a general update on the following: Casselholme redevelopment project, Elections, Rec Family Fishing day, and OPP Detachment Board meeting.

(b) Staff Reports

- Tax Arrears Report (Encl.)

(c) Committee Reports

- Minutes, Lake Nosbonsing OPP Detachment Board, January 29, 2025 (Encl.)
- Minutes, Casselholme Board of Management, December 18, 2024 (Encl.)
- Minutes, NBMCA, November 13, 2024 (Encl.)
- Minutes, NBMCA, December 11, 2024 (Encl.)

(d) Correspondence

- AMO Policy Update – February 3, 2025 (Encl.)
- Blue Sky Net – Tech Talk – January 2025 Newsletter (Enc.)

Resolution 2025-37 Nunzio Scarfone and Paul Sharp: Be it resolved that the Mayor, Staff, Committee and Correspondence reports be accepted as presented. **‘Carried’**

9. REVIEW BUDGET REPORT – Printed February 7, 2025

Resolution 2025-38 Bernadette Kerr and Claire Riley: Be it resolved that the Budget Report printed February 7, 2025, be accepted as presented. **‘Carried’**

10. PUBLIC WORKS REPORTS

(a) Memo to Council from OS Shawn Hughes Re: Activity Report (Encl.)

Resolution 2025-39 Paul Sharp and Nunzio Scarfone: Be it resolved that Council accept the January 11, 2025 to February 7, 2025, Activity Report from Operations Superintendent Shawn Hughes. **‘Carried’**

11. NEW BUSINESS

(a) By-law 2025-09, a by-law to authorize the Mayor and CAO to sign an Ontario Transfer Agreement for the Emergency Preparedness Grant. (Encl.)

Resolution 2025-40 Bernadette Kerr and Nunzio Scarfone: Be it resolved that By-law 2025-09, being a by-law to authorize the Mayor and CAO Clerk-Treasurer to execute an Ontario Transfer Payment Agreement under the Emergency Preparedness Grant with his majesty the King in right of Ontario as represented by the President of the Treasury Board, be read a first, second and, third time, and passed this 11th day of February 2025. **‘Carried’**

(b) Discussion attendance Northeastern Fire Education Conference and Trade Show (Encl.)

(c) Resolution to Proclaim April 2nd, 2025, as World Autism Day (Encl.)

Resolution 2025-41 Paul Sharp and Claire Riley: Be it resolved that the Council of the Corporation of the Township of Chisholm, do hereby recognize April 2, 2025 as World Autism Day while committing to embrace awareness and acceptance today and every day throughout the year. **‘Carried’**

12. ADJOURNMENT

(a) By-law 2025-10 being a By-law to confirm the proceedings of the Council meeting.

Resolution 2025-42 Bernadette Kerr and Nunzio Scarfone: Be it resolved that by-law 2025-10, being a by-law to confirm the proceedings of Council at the regular meeting held on February 11, 2025, be read a first, second, and third time, and passed this 11th day of February 2025. **'Carried'**

(b) Resolution re: Adjournment.

Resolution 2025-43 Be it resolved that the Council now adjourn at 7:20 p.m., to meet again on February 25, 2025. **'Carried'**

Mayor, Gail Degagne

CAO Clerk Treasurer, Lesley Marshall

Payroll - February 2025

(2 payroll)

Administration		\$	7,634.38
Council		\$	1,376.21
By-Law Enforcement		\$	-
Fire Department		\$	826.54
Public Works Department:	Full-time	\$	17,061.82
	Part-time and Landfill	\$	1,720.40
TOTAL		\$	28,619.35

TOWNSHIP OF CHISHOLM

Council/Board Report By Dept-(Computer)



AP5130

Page : 5

Date : Mar 06, 2025

Time : 12:25 pm

Vendor : UNITED CH To ZEHR

Batch : All

Department : All

Cheque Print Date : 01-Feb-2025 To 28-Feb-2025

Bank : 1 To 1

Class : All

Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			

DEPARTMENT 1300 Environmental

1393498	YEARLY CONTRACT				19 04-Feb-2025	04-Feb-2025	67.80
1-4-1300-4510				Site Expenditures			
Department Totals :							3,582.26

DEPARTMENT 1400 Health

NOR14001 NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT

FEB 2025	MONTHLY LEVY				26 19-Feb-2025	19-Feb-2025	3,697.58
1-4-1400-5110				Health Unit			
Department Totals :							3,697.58

DEPARTMENT 2000 Accounts Payable

CAN03059 CANADIAN UNION OF PUBLIC

JAN 2025	UNION DUES JAN				19 04-Feb-2025	04-Feb-2025	676.64
1-2-2000-3336				Deductions Payable- Union Dues			

OME15030 OMERS

JAN 2025	MONTHLY CONTRIBUTIONS				19 04-Feb-2025	04-Feb-2025	12,261.94
1-2-2000-3335				OMERS Contributions			

RECEIV02 RECEIVER GENERAL - SOURCE DEDUCTIONS

JAN 2025	PAYROLL DEDUCTIONS JAN 2025 RP0001				19 04-Feb-2025	04-Feb-2025	
1-2-2000-3310				Deductions Payable - Inc. Tax			10,352.72
1-2-2000-3331				Deducations Payable - EI Reduced			2,406.62
1-2-2000-3320				Deductions Payable - CPP			6,616.22
JANUARY 2025	PAYROLL DEDUCTIONS JAN 2025 RP0003				19 04-Feb-2025	04-Feb-2025	
1-2-2000-3320				Deductions Payable - CPP			788.66
1-2-2000-3330				Deductions Payable EI			255.37
1-2-2000-3310				Deductions Payable - Inc. Tax			1,132.84
Department Totals :							34,491.01

Computer Paid Total : 86,040.77

Total Unpaid for Approval :	0.00
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	86,040.77
Total EFT Paid for Approval :	0.00
Grand Total ITEMS for Approval :	86,040.77

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G.L. Account	CC1	CC2	CC3	GL Account Name				

DEPARTMENT 0100 Council

BKERR KERR BERNADETTE

JAN 2025	MILEAGE					19 04-Feb-2025	04-Feb-2025	
1-4-0100-1120				Travel & Conferences				53.68

MIN13004 MINISTER OF FINANCE

EHT 2024	EMPLOYER HEALTH TAX					216 31-Dec-2024	31-Dec-2024	
1-4-0100-1150				Council EHT				611.52

Department Totals : 665.20

DEPARTMENT 0300 Administration

ALL01 ALLSTREAM

FEB 2025	LONG DISTANCE CHARGES					26 19-Feb-2025	19-Feb-2025	
1-4-0300-1620				Telephone & Fax				12.14

CANADA P CANADA POST

FEB 2025	NEWSLETTER					23 11-Feb-2025	11-Feb-2025	
1-4-0300-1630				Postage				111.57

MCISAAC MCISAAC MONIQUE

FEB 2025	OFFICE SUPPLIES					23 11-Feb-2025	11-Feb-2025	
1-4-0300-1498				Office Expenses				28.19

FEBRUARY 20 MILEAGE

1-4-0300-1440				Travel, Conferences & Other				17.00
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MIN13004 MINISTER OF FINANCE

EHT 2024	EMPLOYER HEALTH TAX					216 31-Dec-2024	31-Dec-2024	
1-4-0300-1470				EHT Premiums -Aministration				4,669.91

MOORE O2 MOORE PROPANE LIMITED

11014713	BUILDING PROPANE					19 04-Feb-2025	04-Feb-2025	
1-4-0300-1498				Office Expenses				169.27

1654006401 PROPANE

1-4-0300-1498				Office Expenses				306.46
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OACFP ONT ASSOC OF CEMETERY AND FUNERAL PROFESSIONALS

2025	MEMBERSHIP RENEWAL					23 11-Feb-2025	11-Feb-2025	
1-4-0300-1660				Subscriptions & Memberships				216.96

PUR16006 PUROLATOR COURIER LTD.

540126440	SHIPPING					23 11-Feb-2025	11-Feb-2025	
1-4-0300-1630				Postage				8.93

5951222232 SHIPPING

1-4-0300-1630				Postage				15.01
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SUNLIF01 SUN LIFE ASSURANCE COMPANY OF CANADA

FEB 2025	GRP INS PREMIUMS FEB					19 04-Feb-2025	04-Feb-2025	
1-4-0300-1480				Benefits - Group Insurance				1,261.52

SUNWIRE SUNWIRE INC

FEB 2025	OFFICE PHONE SYSTEM					23 11-Feb-2025	11-Feb-2025	
1-4-0300-1620				Telephone & Fax				140.12

THEENGR01 THE ENGRAVING SHOPPE

102090	NAME TAG					26 19-Feb-2025	19-Feb-2025	
1-4-0300-1610				Office Supplies				19.72

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Vendor Invoice	Vendor Name Description				Batch Invc Date	Inv Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 0300				Administration			
Department Totals :							6,976.80
DEPARTMENT 0400				General Government			
KAT90361				KATHLEEN MCQUAID			
608977				TAX ARREARS CANCELLATION CERTIFICATE BURNS	26 19-Feb-2025	19-Feb-2025	
1-4-0400-1675				Tax Registration Expenses			233.46
VS				VS GROUP			
2906				EMAIL HOSTING	23 11-Feb-2025	11-Feb-2025	
1-4-0400-2805				Web Site			166.11
Department Totals :							399.57
DEPARTMENT 0500				Fire Department			
CARRIERE				CARRIERE EMERGENCY VEHICLES			
01659				TOGGLESWITCH	26 19-Feb-2025	19-Feb-2025	
1-4-0500-2150				Equipment Maintenance			184.97
FIRE				FIRE MARSHAL'S PUBLIC FIRE SAFETY COUNCIL			
167483,16743C				TRAINING MATERIALS	215 31-Dec-2024	31-Dec-2024	
1-4-0500-2140				Training			156.13
FLUENT				FLUENTIMS			
9629				ANNUAL SUBSCRIPTION	26 19-Feb-2025	19-Feb-2025	
1-4-0500-2135				Communications			1,130.00
LINDE01				LINDE CANADA LIMITED			
47673977				CYLINDER LEASE	23 11-Feb-2025	11-Feb-2025	
1-4-0500-2160				Health & Safety			618.05
47803111				CYLINDER RENTAL	23 11-Feb-2025	11-Feb-2025	
1-4-0500-2160				Health & Safety			143.23
MIN13004				MINISTER OF FINANCE			
EHT 2024				EMPLOYER HEALTH TAX	216 31-Dec-2024	31-Dec-2024	
1-4-0500-1480				Fire Department EHT			274.66
MOORE O2				MOORE PROPANE LIMITED			
11014713				BUILDING PROPANE	19 04-Feb-2025	04-Feb-2025	
1-4-0500-2235				Heat & Hydro			169.27
1654006401				PROPANE	26 19-Feb-2025	19-Feb-2025	
1-4-0500-2235				Heat & Hydro			306.46
NEFEC				NORTHEASTERN FIRE EDUCATION CONFERENCE			
1568				TRAINING AND CONFERENCES	19 04-Feb-2025	04-Feb-2025	
1-4-0500-2190				Travel and Conferences			745.80
1-4-0500-2140				Training			802.30
ONTARIO 01				ONT ASSOC OF FIRE CHIEFS			
66273				YEARLY MEMBERSHIP	19 04-Feb-2025	04-Feb-2025	
1-4-0500-2230				Memberships & Subscriptions			339.00
66567				WILDFIRE COURSE	19 04-Feb-2025	04-Feb-2025	
1-4-0500-2140				Training			28.25
POW16033				POWASSAN HOME HARDWARE			
94344				SHOP SUPPLIES	23 11-Feb-2025	11-Feb-2025	
1-4-0500-2125				Materials & Supplies			110.75

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Department : All

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Class : All

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G.L. Account	CC1	CC2	CC3	GL Account Name			

DEPARTMENT 0500 Fire Department

REC18000 RECEIVER GENERAL - MISC.

20250028866	RADIO LICENSE				26 19-Feb-2025	19-Feb-2025	
1-4-0500-2135			Communications				686.08

WAY23007 WAYNE WRIGHT

FEB 2025	EQUIP MAINTENANCE				23 11-Feb-2025	11-Feb-2025	
1-4-0500-2150			Equipment Maintenance				86.82

Department Totals : 5,781.77

DEPARTMENT 0800 Building Bylaw Enforcement

MIN13004 MINISTER OF FINANCE

EHT 2024	EMPLOYER HEALTH TAX				216 31-Dec-2024	31-Dec-2024	
1-4-0800-2750			By Law Enforcement - EHT				37.47

Department Totals : 37.47

DEPARTMENT 0902 Animal Control - Veterinary

EASTNP1 EAST NIPissing-NORTH PARRY SOUND VETERINARY

2024	2024 MEMBERSHIP				214 31-Dec-2024	31-Dec-2024	
1-4-0902-2550			Veterinary Unit				550.00

Department Totals : 550.00

DEPARTMENT 1000 Other Protections

MIN13004 MINISTER OF FINANCE

382301251405	911 CONTRACT				19 04-Feb-2025	04-Feb-2025	
1-4-1000-0040			Costs Re 911 contract				736.03

383001251357	DEC POLICING COSTS				215 31-Dec-2024	31-Dec-2024	
1-4-1000-0050			Policing Costs				14,196.00

Department Totals : 14,932.03

DEPARTMENT 1100 Public Works

ALMAG01 ALMAGUIN ROAD SUPERINTENDENTS

2025	YEARLY MEMBERSHIP				19 04-Feb-2025	04-Feb-2025	
1-4-1100-3125			Memberships & Subscription				73.45

CURRIE CURRIE TRUCK CENTRE

0460979	FUEL LEVEL				26 19-Feb-2025	19-Feb-2025	
1-4-1100-3227			Western Star 2005 Parts and Repairs				190.65

ENGLOBE ENGLOBE

217255	MATERIAL TESTING				23 11-Feb-2025	11-Feb-2025	
1-4-1100-3116			Sand and Salt				195.49

GFPRESTON GF PRESTON

05857	HYDRAULICS				19 04-Feb-2025	04-Feb-2025	
1-4-1100-3242			Backhoe Parts and Repairs				171.15
1-4-1100-3222			Western Star 2024 Parts and Repairs				171.12
1-4-1100-3272			Freighliner Parts and Repairs				171.12
1-4-1100-3282			Excavator Parts and Repairs				171.12

MIN13004 MINISTER OF FINANCE

EHT 2024	EMPLOYER HEALTH TAX				216 31-Dec-2024	31-Dec-2024	
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Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 1100				Public Works			
1-4-1100-3690				EHT Premiums- Roads			6,179.22
MOORE O2				MOORE PROPANE LIMITED			
11014721				GARAGE PROPANE	19 04-Feb-2025	04-Feb-2025	
1-4-1100-3150				Garage Furnace Fuel			589.78
164006403				GARAGE PROPANE	26 19-Feb-2025	19-Feb-2025	
1-4-1100-3150				Garage Furnace Fuel			1,217.41
NSAFETY				NORTHERN SAFETY AND LUBE			
4096				AXLE SHAFT	19 04-Feb-2025	04-Feb-2025	
1-4-1100-3257				2019 GMC Parts and Repairs			682.63
PER16028				PERRON'S FRESHMART			
JAN 2025				BOTTLED WATER	19 04-Feb-2025	04-Feb-2025	
1-4-1100-3160				Garage Building Maintenance			32.58
POW16033				POWASSAN HOME HARDWARE			
94344				SHOP SUPPLIES	23 11-Feb-2025	11-Feb-2025	
1-4-1100-3120				Materials & Shop Supplies			321.73
SHAWN				HUGHES SHAWN			
2025				HUGHES- WORK BOOTS	19 04-Feb-2025	04-Feb-2025	
1-4-1100-3770				Boots and Clothing Allowance			225.00
SLING01				SLING CHOKER SAFETY AND RIGGING SUPPLIES			
109056				SHOP AND SAFETY SUPPLIES	19 04-Feb-2025	04-Feb-2025	
1-4-1100-3120				Materials & Shop Supplies			47.06
1-4-1100-3765				Health & Safety			244.02
109058				CLOTHING -TJ	19 04-Feb-2025	04-Feb-2025	
1-4-1100-3770				Boots and Clothing Allowance			134.68
SPE19001				SPECTRUM TELECOM GROUP LTD.			
1306169				AIR TIME	19 04-Feb-2025	04-Feb-2025	
1-4-1100-3765				Health & Safety			412.45
SUNLIF01				SUN LIFE ASSURANCE COMPANY OF CANADA			
FEB 2025				GRP INS PREMIUMS FEB	19 04-Feb-2025	04-Feb-2025	
1-4-1100-3660				Benefits - Group Insurance			2,024.56
TOW20022				MUNICIPALITY OF EAST FERRIS			
3157				ROLLER RENTAL	215 31-Dec-2024	31-Dec-2024	
1-4-1100-3130				Equipment Rentals			1,488.49
VAUGH001				VAUGHAN PAPER PRODUCTS			
2442979				PAPER PRODUCTS	23 11-Feb-2025	11-Feb-2025	
1-4-1100-3160				Garage Building Maintenance			183.37
Department Totals :							14,927.08

DEPARTMENT 1300 Environmental

GFL GFL ENVIRONMENTAL

140993 JANUARY RECYCLING COSTS

1-4-1300-4610 Recycling

26 19-Feb-2025 19-Feb-2025 3,147.51

MIN13004 MINISTER OF FINANCE

EHT 2024 EMPLOYER HEALTH TAX

1-4-1300-4640 Employer Health Tax

216 31-Dec-2024 31-Dec-2024 366.95

MOORE O2 MOORE PROPANE LIMITED

Tax Arrears Report

[illegible]



TOWNSHIP OF CHISHOLM COMMITTEE OF ADJUSTMENT

2847 Chiswick Line, R.R. # 4

Powassan, Ontario, P0H 1Z0

Phone (705) 724-3526 Fax (705) 724-5099

info@chisholm.ca

Gail Degagne, Mayor

Lesley Marshall, CAO Clerk-Treasurer

MINUTES COMMITTEE OF ADJUSTMENT MEETING TUESDAY, MARCH 4, 2025 – 7:00 P.M.

"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Metis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honor these teachings."

1. Call to Order

The meeting was called to order by Chairperson Mayor Gail Degagne at 7:00 p.m., along with Councillors Nunzio Scarfone (by zoom) and Claire Riley, and committee member Don Butterworth. Committee Member Chris Frappier was absent with regrets. Staff present was Admin Ass. Jessica Laberge. There was one applicant in attendance in person.

2. Declaration of pecuniary interest.

3. Approval of Agenda.

Resolution 2025-01 (COA)

Claire Riley and Don Butterworth: Be it resolved that the Agenda for this meeting be approved as presented. **'Carried'**

4. Approval of Minutes – December 3, 2024 Committee of Adjustment.

Resolution 2025-02 (COA)

Nunzio Scarfone and Don Butterworth: Be it resolved that the Minutes of the December 3rd, 2024, Committee of Adjustment Meeting be adopted as printed and circulated. **'Carried'**

5. CONSIDER THE FOLLOWING CONSENT APPLICATION:

(a) File # 2025-01 – P. Young – Con. 8 Pt Lot 14 – 1065 Pioneer Road – Lot Addition

Chairperson confirmed with Secretary that notices had been sent in accordance with Planning Act regulations.

Secretary reported that a letter dated February 26, 2025 was received from the Conservation Authority and the following comments were made:

- The NBMCA reviewed the application based on Section 5.2 of the 2024 PPS, Ontario Regulation 41/24 Prohibited Activities, Exemptions, and Permits, as per Section 28.1 of the Conservation Authorities Act and as a Source Protection Authority under the Clean Water Act.
- A wetland is present at the southern portion of the severed lands and no mapped natural

- hazards are present on the proposed retained lands.
- Development within the 30m of the wetland would require a DIA permit through NBMCA
- The subject lands are within a Significant Groundwater Recharge Area and partially within an area of Highly Vulnerable Aquifers
- The NBMCA has no objections to the application

Resolution 2025-03 (COA)

Claire Riley and Nunzio Scarfone: Be it resolved that the consent application from Paul Young to sever one rural lot from CON 8 PT LOT 14 RP 36R13094 PART 1, to be added to CON 8 PT LOT 14 RP 36R3741 PT PART 2 PCL 23499 in the Township of Chisholm, District of Nipissing, be approved subject to the following conditions which must be fulfilled within two years from the date of the Committee's Notice of Decision letter. These conditions must be fulfilled prior to the granting of consent.

1. That this approval applies to the lot addition to be approximately 64.008 meters and 697.11 meters in depth, approximately 11.02 acres in area.
2. That the following documents be provided for the transaction described in Condition No. 1:
 - (a) That a signed Acknowledgement and Direction Consent and Draft Electronic Transfer setting out the entire legal description of the parcel in question, and that the Transfer Application Schedule include wording of the newly severed lands and reference the PIN No. that the land is to be added to, be submitted to the Clerk-Treasurer or Alternate of the Township for the issuance of a Certificate of Consent.
 - (b) A reference plan of survey, which bears the land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcel to which the consent approval relates, unless it is not required by the Land Titles Office.
3. That any traveled road situated on the subject property be transferred to the Township for road purposes.
4. That the applicant pay any planning consultant fees incurred by the Township in processing the application, if any.

NOTES:

- The NBMCA reviewed the application based on Section 5.2 of the 2024 PPS, Ontario Regulation 41/24 Prohibited Activities, Exemptions, and Permits, as per Section 28.1 of the Conservation Authorities Act and as a Source Protection Authority under the Clean Water Act.
- A wetland is present at the southern portion of the severed lands and no mapped natural hazards are present on the proposed retained lands.
- Development within the 30m of the wetland would require a DIA permit through NBMCA
- The subject lands are within a Significant Groundwater Recharge Area and partially within an area of Highly Vulnerable Aquifers
- The NBMCA has no objections to the application

'Carried'

(b) File # 2025-02 – Tiekstra – Con. 15 Pt Lot 10 – 2528 Village Road – Lot Creation
Chairperson confirmed with Secretary that notices had been sent in accordance with Planning Act regulations.

Secretary reported that a letter dated February 26, 2025 was received from the Conservation Authority and the following comments were made:

- The NBMCA reviewed the application based on Section 5.2 of the 2024 PPS, Ontario Regulation 41/24 Prohibited Activities, Exemptions, and Permits, as per Section 28.1 of the Conservation Authorities Act and as a Source Protection Authority under the Clean Water Act.
- There are no mapped natural hazards on the proposed severed and retained lands.
- The subject lands are within an area of Highly Vulnerable Aquifers and the easternmost portion of the subject lands has been identified as an Intake Protection Zone and an Issue Contributing Area. Any sewage systems located within an ICA will be subject to the Mandatory Maintenance Inspection Program under O.Reg. 315/10 of the Ontario Building code.
- The NBMCA has no objections to the application

Resolution 2025-04 (COA)

Claire Riley and Don Butterworth: Be it resolved that the consent application from Peter and Linda Tiekstra to sever one rural lot from CON 15 PT LOT 10 RP 36R4008 PART 1 PCL 23978, in the Township of Chisholm, District of Nipissing, be approved subject to the following conditions which must be fulfilled within two year from the date of the Committee's Notice of Decision letter. These conditions must be fulfilled prior to the granting of consent.

1. That this approval applies to the creation of one rural lot, approximately 123.01 meters in frontage and 381 meters in depth, approximately 3.9 Hectares in area, and retain lands being approximately 262 meters in frontage by 381 meters on the south side and 139 meters on the north side (irregular shape), and approximately 3.7 Hectares.
2. That the following documents be provided for the transaction described in Condition No. 1.
 - (a) That a signed Acknowledgement and Direction Consent and Draft Electronic Transfer setting out the entire legal description of the parcel in question be submitted to the Clerk-Treasurer or Alternate of the Township for the issuance of a Certificate of Consent.
 - (b) A reference plan of survey, which bears the land Registry Office registration number and signature as evidence of its deposit therein, illustrating the parcel to which the consent approval relates, unless it is not required by the Land Titles Office.
3. That any traveled road situated on the subject property be transferred to the Township for road purposes.
4. That the applicant pay any planning consultant fees incurred by the Township in processing the application, if any.

NOTES:

- The NBMCA reviewed the application based on Section 5.2 of the 2024 PPS, Ontario Regulation 41/24 Prohibited Activities, Exemptions, and Permits, as per Section 28.1 of the Conservation Authorities Act and as a Source Protection Authority under the Clean Water Act.
- There are no mapped natural hazards on the proposed severed and retained lands.
- The subject lands are within an area of Highly Vulnerable Aquifers and the easternmost portion of the subject lands has been identified as an Intake Protection Zone and an Issue Contributing Area. Any sewage systems located within an ICA will be subject to the Mandatory Maintenance Inspection Program under O.Reg 315/10 of the Ontario Building code.
- The NBMCA has no objections to the application

‘Carried’

6. Adjournment

Resolution 2025-05 (COA)

Claire Riley and Don Butterworth: Be it resolved that this meeting now adjourn and will meet again at the call of the Chair. **‘Carried’**

Mayor, Gail Degagne

Secretary, Jessica Laberge

A meeting of the Board of Health for the North Bay Parry Sound District Health Unit was held on Wednesday, January 22, 2025, via teleconference. The meeting was open to the public and live streaming of the proceedings was provided for the media and public through a link on the Health Unit's website.

PRESENT:

Nipissing District:

Central Appointee

Karen Cook

Central Appointee

Sara Inch

Central Appointee

Jamie Lowery (*Vice-Chairperson*)

Central Appointee

Maurice Switzer

Central Appointee

Dave Wolfe

Eastern Appointee

Rick Champagne (*Chairperson*)

Western Appointee – Nipissing District

Jamie Restoule

Parry Sound District:

Northeastern Appointee

Blair Flowers

Southeastern Appointee

Marianne Stickland

Western Appointee

Jamie McGarvey

Public Appointees:

Tim Sheppard

Catherine Still

REGRETS:

ALSO IN ATTENDANCE:

Medical Officer of Health/Executive Officer

Dr. Carol Zimbalatti

Executive Assistant, Executive Director's Office

Christine Neily

Recorder

Executive Assistant, Office of the Medical Officer of Health

Ashley Lecappelain

1.0 CALL TO ORDER

The Board of Health members joined the meeting in person from the Nipissing Room at 345 Oak Street West, North Bay, Ontario, and virtually via Teams video conference.

Dr. Zimbalatti, called the Board of Health meeting to order at 5:01 p.m.

2.0 LAND ACKNOWLEDGEMENT

The land acknowledgement was provided by Jamie Restoule.

Blair Flowers joined the Board of Health meeting at 5:02 p.m.

3.0 ELECTIONS

Nominations for the Chairperson and Vice-Chairperson positions were conducted electronically prior to the start of the Board of Health meeting.

3.1 Election of Chairperson

Dr. Zimbalatti opened the floor for further nominations. Having no further nominations, a vote was conducted among the nominees during the meeting.

The following motion was read:

Board of Health Resolution #BOH/2025/01/01 *Restoule/Lowery

Be It Resolved, that Rick Champagne be elected Chairperson of the Board of Health for the year 2025.

The recorded vote was as follows:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery	x			Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

"Carried"

3.1 Election of Vice-Chairperson

Rick Champagne assumed the role as Chairperson and opened the floor for further nominations for Vice-Chairperson

Having no further nominations, the following motion was read:

Board of Health Resolution #BOH/2025/01/02 *Champagne/McGarvey

Be It Resolved, that Jamie Lowery be elected Vice-Chairperson of the Board of Health for the year 2025.

The recorded vote was as follows:

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery	x			Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

"Carried"

Following the election of the Vice-Chairperson, Rick Champagne requested that Jamie Lowery, Vice-Chairperson, assume the role of Chair for the remainder of the Board of Health meeting.

4.0 APPROVAL OF AGENDA

The agenda for the January 22, 2025, Board of Health meeting was reviewed, and the following motion was read:

Board of Health Resolution #BOH/2025/01/03 *Still/Stickland

***Be It Resolved,** that the Board of Health Agenda, dated January 22, 2025, be approved.*

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery	x			Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

"Carried"

5.0 CONFLICT OF INTEREST DECLARATION

There were no conflicts of interest declared.

6.0 APPROVAL OF PREVIOUS MINUTES

6.1 Board of Health Minutes – December 4, 2024

The minutes from the Board of Health meeting held on December 4, 2024, were reviewed and the following motion was read:

Board of Health Resolution #BOH/2025/01/04 *Sheppard/Cook

Be It Resolved, that the minutes from the Board of Health meeting held on December 4, 2024, be approved as presented.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery	x			Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

“Carried”

6.2 Board of Health In-Camera Minutes – December 4, 2024

The in-camera minutes from the Board of Health meeting held on December 4, 2024, were reviewed and the following motion was read:

Board of Health Resolution #BOH/2025/01/05 *Restoule/Flowers

Be It Resolved, that the in-camera minutes from the Board of Health meeting held on December 4, 2024, be approved as presented.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery	x			Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

“Carried”

7.0 DATE OF THE NEXT MEETING

The proposed meeting schedule for 2025 was presented and the following motion was read:

Board of Health Resolution #BOH/2025/01/06 *Wolfe/Stickland

Be It Resolved, that in accordance with Board of Health Bylaw Section III, #51, the Board of Health approve the regular meeting schedule for the year 2025 as follows:

DATE	MEETING	TIME
January 22 <i>*This date is carried over from the 2024 approved schedule: for information only</i>	Board of Health Meeting Finance and Property Committee	5 – 7 p.m.
February 26	Personnel Policy, Employee/Labour Relations Committee Finance and Property Committee Board of Health	5 – 7 p.m.
April 23	Personnel Policy, Employee/Labour Relations Committee Finance and Property Committee Board of Health	5 – 7 p.m.
June 25	Personnel Policy, Employee/Labour Relations Committee Finance and Property Committee Board of Health	5 – 7 p.m.
September 24	Personnel Policy, Employee/Labour Relations Committee Finance and Property Committee Board of Health	5 – 7 p.m.
November 26	Personnel Policy, Employee/Labour Relations Committee Board of Health	5 – 7 p.m.
December 3	Finance and Property Committee Board of Health	5 – 7 p.m.
January 28, 2026	Finance and Property Committee Board of Health	5 – 7 p.m.

And Furthermore Be It Resolved, that the Board of Health meetings are held at the North Bay Parry Sound District Health Unit, Main Office, North Bay, with the exception of one meeting that will be held at the Parry Sound Branch Office, if possible. The Parry Sound meeting date is scheduled for June 25, 2025

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery	x			Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

"Carried"

8.0 APPOINTMENT OF STANDING COMMITTEES FOR 2025

The following motion was read:

Board of Health Resolution #BOH/2025/01/07 *Cook /Champagne

Be It Resolved, that the Board of Health for the North Bay Parry Sound District Health Unit approves the appointment of the following Board of Health Standing Committees for 2025:

1. A **Finance and Property Committee** comprised of all Board members to deal with matters of finance, banking, insurance, property, and financial policies of the Board of Health; and
2. A **Personnel Policy, Labour/Employee Relations Committee** comprised of all Board members to deal with matters related to collective agreements (unions) and employment policies (non-union), and personnel policies of the Board of Health.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery	x			Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

"Carried"

9.0 APPOINTMENT OF SIGNING OFFICERS FOR 2025

The following motion was read:

Board of Health Resolution #BOH/2025/01/08 *Wolfe/McGarvey

Be It Resolved, that the Board of Health for the North Bay Parry Sound District Health Unit approve the signing officers for the year 2025 as follows:

Board of Health Chairperson	Rick Champagne
Board of Health Vice-Chairperson	Jamie Lowery
Medical Officer of Health/Executive Officer	Dr. Carol Zimbalatti
Executive Director, Clinical Services and Chief Nursing Officer	Shannon Mantha
Executive Director, Community Services	Louise Gagné
Executive Director, Corporate Services and Privacy Officer	Paul Massicotte
Executive Director, Finance	Isabel Churcher
Executive Director, Organizational Effectiveness	Chris Bowes

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery	x			Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

“Carried”

10.0 APPOINTMENT OF LEGAL ADVISORS FOR 2025

The following motion was read:

Board of Health Resolution #BOH/2025/01/09 *Stickland/Still

Be It Resolved, that the Board of Health for the North Bay Parry Sound District Health Unit approve appointment of the following legal advisors for the year 2025:

Corporate Legal Advisors:

- The Corporation of the City of North Bay

- *Lucenti Orlando Professional Corporation*

Enforcement Legal Advisors:

- *Joseph D. Kennedy B.A., LL.B., C.S.*
- *The Corporation of the City of North Bay*

Health Protection and Promotion Act (HPPA) Legal Advisors:

- *Joseph D. Kennedy B.A., LL.B., C.S.*
- *Larmer Jackson*

Labour Relations Legal Advisors:

- *Filion Wakely Thorup Angeletti LLP*

and,

Furthermore Be It Resolved, that the North Bay Parry Sound District Health Unit may use additional legal advisors as directed by the Medical Officer of Health/Executive Officer, and approved by resolution at the next regular Board of Health meeting.

Jamie Lowery declared a conflict of interest and abstained from voting.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery			x	Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

"Carried"

11.0 BUSINESS ARISING

Report on Meeting with the Deputy Minister of Health

Rick Champagne provided an update on his recent meeting with the Deputy Minister of Health. The following key points were discussed:

- The implications of a 1% funding increase for Public Health Units and its impact on service delivery.
- The continued financial burden on municipalities resulting from insufficient provincial funding for public health, leading to an increased municipal contribution.

12.0 REPORT OF MEDICAL OFFICER OF HEALTH

The Report of the Medical Officer of Health dated January 22, 2025, was presented to the Board of Health for information purposes.

Questions and comments were received and addressed.

13.0 BOARD COMMITTEE REPORTS

There were no committee reports.

14.0 CORRESPONDENCE

Board of Health correspondence listed for the January 22, 2025, meeting is made available for review by Board members in the Board of Health online portal.

15.0 NEW BUSINESS

15.1 Corporate Sponsorships and Donations 2024 – Report to the Board

The report for 2024 corporate sponsorships was provided to the Board for information purposes.

15.2 Requests for Proposal 2024 – Report to the Board

The report for 2024 requests for proposal was provided to the Board for information purposes.

15.3 Association of Local Public Health Agencies (alPha) Winter Symposium Registration

Notice of the 2025 alPha Winter Symposium was provided. The following motion was read:

Board of Health Resolution #BOH/2025/01/10 *Still/Restoule

Therefore Be It Resolved, that the Board of Health for the North Bay Parry Sound District Health Unit authorizes up to three Board of Health member(s) to attend the Association of Local Public Health Agencies (alPha) 2025 Winter Symposium, to be held virtually on February 12-14, 2025; and

Furthermore Be It Resolved, that expenses related to attendance of the alPha 2025 Winter Symposium be paid in accordance with Board of Health Bylaws Section VI, #79, Remuneration.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		

Blair Flowers	x	Marianne Stickland	x
Sara Inch	A	Catherine Still	x
Jamie Lowery	x	Maurice Switzer	x
Jamie McGarvey	x	Dave Wolfe	x

“Carried”

Sara Inch was absent from the Board of Health meeting during the recorded vote.

15.4 Quality Issue Report 2024 – Report to the Board

The year-end quality issue report for 2024 was provided to the Board for information purposes.

15.5 Elimination and Archiving of the Board of Health Policies

The following motion was read:

Board of Health Resolution #BOH/2025/01/11 *Champagne/Restoule

Whereas, on September 27, 2023, a presentation on a new governance documentation system aimed at streamlining the Board of Health policies, Board of Health Bylaws document, and Board of Health Orientation Manual into three core documents (Bylaws document, Governance Manual, and Code of Conduct) was received and accepted; and,

Whereas, on April 24, 2024, a memo and updated Board of Health Bylaws, updated Governance Manual (formerly called Orientation Manual) and new Code of Conduct document containing board governance content (e.g. information about the governing of board activities) from the Board of Health policies were reviewed and approved; and

Whereas, all operational content (e.g. information about operating Health Unit programs/services) from the Board of Health policies has been integrated into existing or new Health Unit policies, procedures, and/or associated documents, and

Whereas, the Board of Health is aware of and has access to Health Unit Operational Policies through the Board Governance Manual; and

Whereas, the new governance document system is fully implemented with associated work completed;

Therefore, be it resolved, that the Board of Health for the North Bay Parry Sound District Health Unit approves the elimination and archiving of the Board of Health policies listed below:

- Asset Capitalization – B-F-005
- Asset Protection – B-F-002
- Corporate Sponsorships and Donations – B-F-003

- Municipal Reserve – B-F-007
- Procurement – B-F-001
- Remuneration for Board Members – B-F-004
- Signing Authority – B-F-006
- Confidentiality of Information – B-G-004
- Risk Management – B-G-023
- Personal Health Information Protection Act – B-G-011
- Municipal Freedom of Information and Protection of Privacy Act – B-G-012
- Recognizing Community Partners – B-G-014
- Recognition of Staff and Volunteers – B-P-002
- Relocation (Moving) Expenses for New Employees – B-P-003
- Appointment of Board of Health Members – B-G-002
- Appointment, Term of Office, Powers and Duties for Committees of the Board of Health – B-G-006
- Appointment, Recognition, Terms and Duties of Board of Health Auditors and Legal Advisors for the Board of Health – B-G-007
- Board of Health Orientation and Training – B-G-020
- Code of Conduct – B-G-010
- Conflict of Interest – B-G-003
- Election, Term of Office, Duties and Powers of the Chairperson and Vice-Chairperson of the Board of Health – B-G-005
- In Camera Meeting Proceedings – B-G-015
- Information Process for Meetings of BOH and Committees – B-G-013
- Meeting Proceedings for Board of Health and Committees – B-G-009
- Notice and Attendance of Public at BOH and Committee Meetings – B-G-021
- Responding to Complaints Received by the BOH Members – B-G-016
- Roles and Responsibilities of Board of Health Members – B-G-008
- Integrated Accessibility Standards – B-P-012
- Occupational Health and Safety – B-P-004
- Preventing Workplace Harassment – B-P-001
- Preventing Workplace Violence – B-P-009
- Scent-free Workplace – B-P-005
- Baby Friendly Initiative – B-G-022
- Anti-Nepotism – B-P-006
- Social Media Governance for Health Unit Accounts – B-P-010
- Copyright – B-G-026
- Health Unit Brand Governance – B-G-025
- Tobacco, Cannabis, and Electronic Cigarette Use Policy – B-P-007
- Organizational Planning – B-G-024
- Geographic Areas Serviced by the NBPSDHU – B-G-001

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	x			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery	x			Maurice Switzer	x		
Jamie McGarvey	x			Dave Wolfe	x		

"Carried"

16.0 IN CAMERA

There was no in camera session.

17.0 ADJOURNMENT

Having no further business, Jamie Lowery the Board of Health Vice-Chairperson adjourned the Board of Health meeting at 5:54 p.m.

Original Signed by Rick Champagne

2025/02/26

Chairperson/Vice-Chairperson

Date (yyyy/mm/dd)

Original Signed by Ashley Lecappelain

2025/02/26

__ Ashley Lecappelain, Recorder

Date (yyyy/mm/dd)

**NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT
FINANCE AND PROPERTY COMMITTEE OF THE BOARD OF HEALTH
MINUTES – FINANCE AND PROPERTY COMMITTEE, December 4, 2024
345 Oak Street West, Nipissing Room, North Bay, Ontario**

PRESENT:

Nipissing District:

Central Appointee	Karen Cook
Central Appointee	Sara Inch
Central Appointee	Jamie Lowery (<i>Vice-Chairperson</i>)
Eastern Appointee	Rick Champagne (<i>Chairperson</i>)
Western Appointee – Nipissing District	Jamie Restoule

Parry Sound District:

Southeastern Appointee	Marianne Stickland
Western Appointee	Jamie McGarvey
Public Appointees:	Tim Sheppard
	Catherine Still

REGRETS:

Northeastern Appointee	Blair Flowers
Central Appointee	Maurice Switzer
Central Appointee	Dave Wolfe

ALSO IN ATTENDANCE:

Medical Officer of Health/Executive Officer	Dr. Carol Zimbalatti
Executive Director, Finance	Isabel Churcher
Executive Director, Community Services	Louise Gagné
Executive Director, Clinical Services/Chief Nursing Officer	Shannon Mantha
Executive Director, Corporate Services/Privacy Officer	Paul Massicotte
Executive Assistant, Executive Director's Office	Christine Neily
Interim Executive Director, Human Resources	Sherri St. Jean

Recorder

Executive Assistant, Office of the Medical Officer of Health	Ashley Lecappelain
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1.0 CALL TO ORDER

The Finance and Property Committee members joined the meeting in person from the Nipissing Room at 345 Oak Street West, North Bay, Ontario, and virtually via Teams video conference.

Marianne Stickland, Finance and Property Committee Chairperson, called the meeting to order at 5:05 p.m.

2.0 LAND ACKNOWLEDGEMENT

The land acknowledgement was provided by Jamie McGarvey.

3.0 APPROVAL OF AGENDA

The agenda for the December 4, 2024, Finance and Property Committee meeting was reviewed, and the following motion was read:

Finance and Property Recommendation #FP/2024/12/01 *Still/Cook

Be It Resolved, that the Finance and Property Committee agenda dated December 4, 2024 be approved.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	X		
Karen Cook	X			Tim Sheppard	X		
Blair Flowers	A			Marianne Stickland	X		
Sara Inch	X			Catherine Still	X		
Jamie Lowery	X			Maurice Switzer	R		
Jamie McGarvey	X			Dave Wolfe	R		

"Carried"

4.0 CONFLICT OF INTEREST DECLARATION

There were no conflicts of interest declared.

5.0 APPROVAL OF PREVIOUS MINUTES

5.1 Finance and Property Committee Minutes – June 26, 2024

The minutes from the Finance and Property Committee meeting held on June 26, 2024, were reviewed and the following motion was read:

Finance and Property Recommendation #FP/2024/12/02 *McGarvey/Restoule

Be It Resolved, that the minutes from the Finance and Property Committee meeting held on June 26, 2024, be approved as presented.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	x			Jamie Restoule	x		
Karen Cook	x			Tim Sheppard	x		
Blair Flowers	A			Marianne Stickland	x		
Sara Inch	x			Catherine Still	x		
Jamie Lowery	x			Maurice Switzer	R		
Jamie McGarvey	x			Dave Wolfe	R		

“Carried”

6.0 DATE OF NEXT MEETING

Date: January 22, 2025
Time: To be determined
Location: To be determined

7.0 BUSINESS ARISING

There was nothing brought forward under Business Arising.

8.0 NEW BUSINESS

8.1 Operational Plan and Financial Budget Proposal, 2025

The Health Unit’s Operational Plan and Financial Budget Proposal for 2025 was reviewed, with various highlights noted.

Questions from the Finance and Property Committee members were addressed.

The following motion was read:

Finance and Property Recommendation #FP/2024/12/03 * Lowery/ McGarvey

Be It Resolved, that the Finance and Property Committee recommends that the Board of Health for the North Bay Parry Sound District Health Unit approve the 2025 Board of Health Public Health Budget, as presented, with a total sharable base of \$ 17,610,286.

The recorded vote was as follows:

RECORDED VOTE FOR CIRCULATION: Yes / No (Please circle one)

Name:	For:	Against:	Abstain:	Name:	For:	Against:	Abstain:
Rick Champagne	X			Jamie Restoule	X		
Karen Cook	X			Tim Sheppard	X		
Blair Flowers	A			Marianne Stickland	X		
Sara Inch	X			Catherine Still	X		
Jamie Lowery	X			Maurice Switzer	R		
Jamie McGarvey	X			Dave Wolfe	R		

"Carried"

9.0 IN CAMERA

There was nothing brought forward requiring a closed session.

10.0 ADJOURNMENT

Having no further business, Marianne Stickland the Finance and Property Committee Chairperson adjourned the meeting at 5:35 p.m.

Original Signed by Dave Wolfe

2025/02/26

Chairperson/Vice-Chairperson

Date (yyyy/mm/dd)

Original Signed by Ashley Lecappelain

2025/02/26

Ashley Lecappelain, Recorder

Date (yyyy/mm/dd)

Powassan & District Union Public Library

Minutes for Monday, January 20, 2025 – 6:15 p.m.

Board Meeting @ Library

In-person: Laurie Forth, Brenda Lennon, Bernadette Kerr, Steve Kirkey, Debbie Piper,
Pat Stephens, Marie Rosset

Via Zoom: Tina Martin

Via phone: Randy Hall

Absent with regrets: Valerie Morgan

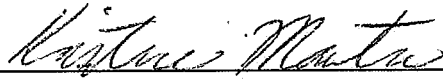
Item	Action	Responsibility
1. Call to order	6:16 pm	
2. Respect and Acknowledgement Declaration	<p>Declaration read by CEO</p> <p>We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honour these teachings and recognize their value going forward.</p>	
<p>5. General Consent Motion: Present the general Consent Motion for January 2025, which includes:</p> <p>a) Approval of January 20, 2025 Agenda</p> <p>b) Approval of Minutes from the December 16, 2024 meeting</p> <p>c) Approval of the December 2024 Financial Statements</p> <p>d) Approval of December 2024 Library Reports</p>	<p>Motion: 2025-01</p> <p>That the General Consent Motion for January 2025 be adopted as presented</p> <p>Moved by: Bernadette Kerr</p> <p>Seconded by: Debbie Piper</p> <p>Adopted as presented.</p> <p>Carried</p>	
4. Disclosure of pecuniary interest	None	
<p>5. General Business</p> <p>a) Feedback on Budget Presentations to three Councils</p>	<p>- Laurie Forth and CEO presented to Municipality of Powassan Council on January 7, 2025, and answered questions following presentation. Randy Hall reported that the Budget</p>	

<p>b) Grant Updates</p>	<p>Meeting for Powassan will occur in February and until then, there isn't any firm commitment to approve the submitted 2025 Library Budget.</p> <ul style="list-style-type: none"> - Steve Kirkey and Debbie Piper reported that the presentation was well received and the likelihood that the budget is approved is high. - Bernadette Kerr reported a similar outcome. <p>Two motions followed.</p> <p>Motion: 2025-02 That the Library CEO be directed to pay the wages and salaries that were budgeted for in the 2025 Budget, to be retroactive to January 1, 2025.</p> <p>Moved by: Debbie Piper Seconded by: Steve Kirkey</p> <p>Adopted as presented. Carried</p> <p>Motion: 2025-03 That the Library CEO move forward with implementing the 2025 Library Budget as presented.</p> <p>Moved by: Brenda Lennon Seconded by: Pat Stephens</p> <p>Adopted as presented. Carried</p> <p>OTF Capital Grant</p> <ul style="list-style-type: none"> • Waiting for resolution of issue with replacement of light fixture through Save on Energy. • Heat pump installation done and working well. Small savings on heating costs in December <p>Upgrades to accessibility features still pending.</p>	<p>CEO works with Save on Energy to complete work satisfactorily.</p> <p>CEO</p>
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c) Upcoming OLS online Pay Equity for Libraries Training Sessions d) Upcoming Activities	OTF Resilience Grant <ul style="list-style-type: none"> Received funds for second payment (\$9,000). End of Grant report to be completed by April 17, 2025 	CEO
	Senior's Grant 2024 <ul style="list-style-type: none"> Activities proceeding as planned Final report due April 30, 2025 	CEO
	New Canada Summer Job (CSJ) program. <ul style="list-style-type: none"> Laurie Forth completed application by deadline - Dec 19 	
	Senior's Grant 2025: <ul style="list-style-type: none"> Application submitted for continuation of Lunch and Learn and Library Cafés programs 	
	Enbridge Giving Back to Community Grant <ul style="list-style-type: none"> Needs to be scheduled 	Jen Fryer, CEO
	<ul style="list-style-type: none"> CEO and one Board Member attending on February 11th and March 11th. 	
	<ul style="list-style-type: none"> March Break activities – daily from 11am to 1pm Voodoos participating in many activities: Raising Readers, tween and teens 	Staff, CEO
6. Correspondence	None	
7. Committee Reports		
a) Property Committee	See above 5 b). Grants Update - OTF Capital Grant.	
b) Financial Committee	<p>The December 2024 Comparative Income Statement Report showed a large positive income, and the following note was presented.</p> <p>- Please note that in December 2024, there were quite a few large deposits: the \$9,000 for the OTF Resilience Grant, which will be</p>	

	<p>used by the end of March 2025, the Pay Equity grant and PLOG totaling \$22,101, and end of year donations received in December: \$4,114.82.</p> <p>- Meanwhile most of the grants still have substantial amounts to be spent: \$10,000 for the OTF resilience grant, \$1,600 for the Legion Grant, over \$10,000 for the Capital Grant, and \$6,500 for the Seniors Provincial Community Grant.</p> <p><u>2023-2026 Strategic Plan</u> The Programming priorities 2.1c) be updated to include Programming focusing on literacy and wellness as a first priority.</p> <p>Motion: 2025-04 That the PDUPL 2024-2026 Strategic Plan be adopted as reviewed and updated.</p> <p>Moved by: Bernadette Kerr Seconded by: Pat Stephens</p> <p>Adopted as presented. Carried</p> <p><u>Tech – 03 Use of AI in the Library</u> Motion: 2025-05 That the Tech – 03 Use of AI in the Library be adopted as presented</p> <p>Moved by: Pat Stephens Seconded by: Bernadette Kerr</p> <p>Adopted as presented. Carried</p>	
c) Policy Committee		

e) Adjournment	Motion: 2026-06 That the January 20,2025 meeting be adjourned at 7:45 pm Moved by: Laurie Forth	Next meeting: February 24, 2025
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Chairperson: 
Kristine Martin, Chair

Recorder: 
Marie Rosset, CEO

CASSELLHOLME

BOARD OF MANAGEMENT MEETING

CASSELLHOLME

Compassionate care for life's journey.

THURSDAY, JANUARY 23, 2025

MINUTES

Date: Thursday, January 23, 2025

Location: Cassellholme Garden Room

Present: Mark King, Chair
Peter Chirico
Chris Mayne, Vice Chair
Michelle Lahay
Robert Corriveau

Staff: Angie Punnett, Administrator
Billy Brooks, Chief Financial Officer
Dave Smits, Director, Capital Facilities
Anita Brisson, Project Manager
Camille Bigras, QI Director
Lindsay Dyrda, Director of Care
Julie Pilkey, Secretary

Regrets:

Guests: Monique Peters, Family Council

A. CALL TO ORDER

MEETING RECORDED

"Moved by Peter Chirico and seconded by Michelle Lahay that the meeting be called to order at 5:02 p.m."

Res. #001-25

Carried

B. WELCOME NEW BOARD MEMBERS - Provincial Appointments

- Dave Mendicino
- James Bruce

Cassellholme received notification from the Ministry of Long-Term Care that Dave Mendicino and James Bruce have been selected and approved to sit on the Cassellholme Board of Management.

Cassellholme didn't receive their congratulatory letters until today at 3:50 p.m., so they were unable to be notified to attend this meeting.

Julie will email Dave and James a Welcome Package and invite them to the next Board Meeting February 27, 2025.

Julie to ensure they both have a CPIC with Vulnerable Sector.

1. Approval of Agenda

The Board agreed to defer the Election of Officers until the February Meeting when there will be the full 7 member Board of Directors present.

"Moved by Chris Mayne and seconded by Robert Corriveau that the Board approved to defer Agenda Item 4 - Election of Officers, until the February 27, 2025 meeting."

Res. #002-25

Carried

	<p>Deferred Agenda Item #4 to the February 27, 2025 Meeting</p> <p><i>"Moved by Peter Chirico and seconded by Chris Mayne that the Board approved the Agenda for this meeting, as amended."</i></p> <p>Res. #003-25 <u>Carried</u></p>	
2 Conflict of Interest		
	<p><i>"Moved by Chris Mayne and seconded by Robert Corriveau that no Board Members present have declared a conflict of interest."</i></p> <p>Res. #004-25 <u>Carried</u></p>	
3. Approval of Minutes		
	<p>3.1 Approval of the Minutes of the Regular Board Meeting held on December 18, 2024</p> <p><i>"Moved by Robert Corriveau and seconded by Chris Mayne that the minutes of the Regular Board Meeting, held on December 18, 2024, be adopted as amended."</i></p> <p>Res. #005-25 <u>Carried</u></p>	
4. Election of Officers		
	<p>Elections deferred until the February 27, 2025 meeting. The Officers remained status quo for this meeting.</p> <p>4.1 Chairperson 4.2 Vice-Chairperson 4.3 Treasurer 4.4 Chairperson, Charitable Foundation Committee 4.5 Secretary</p>	
5. New Business		
	<p>5.1 Behavioral Support Unit (BSU) Application 2025</p> <p>Angie received an email from Ontario Health requesting a more formal application be submitted, with a deadline of February 7/25. The Board approved the Chair to sign a Letter of Support to submit with the application.</p> <p><i>"Moved by Michelle Lahay and seconded by Chris Mayne that the Board approve the Chair to sign a Letter of Support for Designation of a Specialized Dementia Care Unit at Cassellholme. The letter will support the application for a 12-bed Behavioral Support Unit (BSU) of care and management of individuals with dementia."</i></p> <p>Res. #006-25 <u>Carried</u></p>	

6. Redevelopment

6.1 Construction Update *(Dave Smits)*

Report in package.

Move in date is still scheduled for May 4, 2025.

Working through the transition list, setting up training to start, etc.

Should receive the 3rd Party Structure Review next week. Will update the Board at the next meeting.

Discussed concerns with the potential threat of Tariffs from the new USA President, Donald Trump. An announcement is scheduled for February 1/25.

Looking at alternatives in the meantime.

6.2 Meeting with the Municipalities – New Date + Review Agenda

The Board agreed to hold the Meeting during the first 2 weeks of February, requesting the meeting to start at 6:00 p.m.

Julie will send out a Doodle Poll to confirm the date and then send an invite to the Municipalities.

7. Operations

7.1 Operations Update

Update in package.

Angie added there was a flood early this morning, Jan 23/25, on Apple Street due to a frozen pipe that burst in the ceiling. 7 residents were displaced during the cleanup.

Lindsay noted the Ministry completed an Inspection, the 2nd week of January. Should receive the report next week.

Reviewed the 2024 Incidents in package. Extensive training has been implemented and should result in fewer incidents.

The last outbreak ended on Dec 1/24. Cassellholme has continued to enforce wearing masks throughout the home in resident areas. This could be helping to reduce outbreaks. Another flu shot clinic was recently held for staff – 90% of staff have their flu shots now. This increased the available staff able to work in case of an influenza outbreak.

7.2 Q4 – 2024 Cassellholme Financial Report

As per the email Billy sent out prior to the meeting, the Financial Report has been deferred due to a protracted close process given it is also year-end.

In lieu of the report Billy presented an updated redevelopment forecast and actual construction interest costs for 2024.

Billy is working with Infrastructure Ontario and our Project Monitor to determine the capital levies. The Board agreed to defer the capital levy until more information is available. Billy will update the Board once he has more information from his meeting with the Project Monitor tomorrow, Jan 24/25.

7.3 Knox Insurance Renewal *(Motion)*

Billy noted an 8.2% increase. The Board previously approved the budget to include an estimate for a 10% increase for 2025 as well as a contingency for deductibles during the 2025 year.

The Board requested a 60-day notice for future renewals to shop around and compare.

“Moved by Chris Mayne and seconded by Robert Corriveau that the Board approve the Knox Insurance Renewal for 2025, as presented.”

Res. #007-25

Carried

	8. IN - CAMERA	
	<p>Guests left the meeting</p> <p><i>"Moved by Chris Mayne and seconded by Michelle Lahay that the Board proceed to an In-Camera session at 5:55 p.m."</i></p> <p>Res. #008-25 <u>Carried</u></p> <p>8.1 Approval of the In-Camera Minutes – dated December 18, 2024</p> <p style="text-align: center;">In-Camera Motion - Res. #009-25</p> <p>8.2 Confidential Matter - Redevelopment 8.3 Confidential Matter - Property 8.4 Confidential Matter - Personnel</p> <p><i>"Moved by Peter Chirico and seconded by Michelle Lahay that the Board approve the In-Camera session to be adjourned at 6:40p.m."</i></p> <p>Res. #010-25 <u>Carried</u></p>	
	C. CORRESPONDENCE	
	<p>C.1. Ministry Inspection Public Report – Sept 16-20, 2024 C.2. Ministry Inspection Public Report – Nov 6-7, 2024</p>	
	D. REQUEST FOR FUTURE AGENDA ITEMS	
	No items noted	
	E. DATE OF NEXT MEETING	
	Thursday February 27, 2025 – Cassellholme Garden Room – Time to be determined by the Call of the Chair	
	F. ADJOURNMENT	
	<p><i>"Moved by Robert Corriveau and seconded by Chris Mayne that the meeting be adjourned at 6:45 p.m."</i></p> <p>Res. #011-25 Carried</p>	

Secretary

Chairman

**The Golden Sunshine Municipal Non-Profit Housing Corporation
Minutes of the Board of Directors Meeting
2025- 01**

December January 21, 2025

A regular meeting of the Golden Sunshine Municipal Non-Profit Housing Corporation board was held on Tuesday January 21, 2025

Present: Bernadette Kerr, Mieke Markus, Dave Yemm, Calvin Young, Dave Britton, Nancy McFadden & Amber McIsaac

Regrets: Leo Patey

1. Call to order

Resolution No. 2025-01– Moved by Calvin, seconded by Nancy that the meeting was called to order at 9:32 am. Carried

2. Additions to Agenda – none

3. Approval of the Agenda

Resolution No. 2025-02– Moved by Calvin, seconded by Nancy that the agenda be adopted as Presented.

4. Conflict of Interest Disclosure – none

5. Approval of the Minutes from the December 17, 2024 board meeting

Resolution No. 2025-03– Moved by Dave Yemm, seconded by Calvin that the minutes from the board meeting on December 17, 2024 were adopted as presented.

6. Business arising

a) Service Agreement

Sharon Davis, Meghan Mullen, and Pam Nelson from the District Social Services Administration Board (DSSAB) participated in the meeting via telephone to discuss the three options presented for the 2025-2035 Service Agreement. A detailed discussion ensued, during which Board members voiced concerns regarding the risks associated with a 10-year contract that does not include any increase to the funding amount. Questions were raised about the projected Rent Geared to Income (RGI) earnings over the next decade, with concerns that the financials provided may not reach the projected amounts. The options for the Board's consideration are:

1. \$20,000 funding allocation, with 5% of the operating expenses over the years to be designated for reserves
2. \$17,000 funding allocation, with 5% of the operating expenses per year to be designated for reserves
3. \$17,000 funding allocation, with 8% of the operating expenses per year to be designated for reserves

In addition to the above funding allocations, The DSSAB has agreed to provide additional subsidy to the owner in the event that the costs of energy, insurance, winter road maintenance, municipal taxes, and utilities (water) exceed the aggregated benchmark amounts. Board members are expected to vote at the Board meeting scheduled for February.

b) OPHI Funding

Amber reported that Trevor Kitchen from Housing Services Corporation (HSC) visited The Pines for a site review. He will provide further information on the status of the patio upgrades project at the February meeting.

c) Pines 2

Kalvin Young reported that the DSSAB has confirmed that under the current service agreement, The Pines 1 is unable to hold the mortgage for The Pines 2. Kal and the Pines 2 committee will continue to explore alternative options.

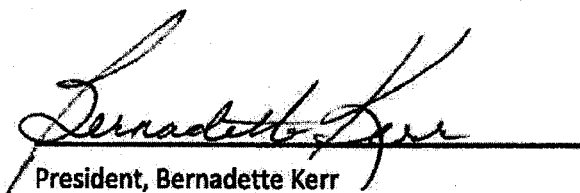
7. Correspondences

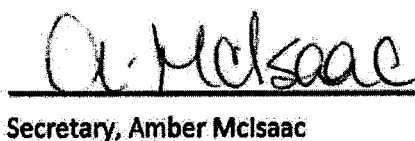
a.2) Financials –

Resolution No. 2025-04 Moved by Calvin, seconded by Dave Britton that the board approves the December 2024 financial statements as presented. Carried

8. Next Board Meeting – February 18, 2025 at 9:30am

9. Adjournment - Resolution No. 2025-05– Moved by Dave Yemm, seconded by Dave Britton that the board meeting be adjourned. Carried


President, Bernadette Kerr


Secretary, Amber McIsaac

**The Golden Sunshine Municipal Non-Profit Housing Corporation
Minutes of the Board of Directors Meeting
2024- 112**

December 17, 2024

A regular meeting of the Golden Sunshine Municipal Non-Profit Housing Corporation board was held on Tuesday December 17, 2024.

Present: Bernadette Kerr, Mieke Markus, Dave Yemm, Calvin Young, Leo Patey & Amber McIsaac

Regrets: Dave Britton, Nancy McFadden

1. Call to order

The board welcomed Dave Yemm to the GSMNP board of Management as replacement for Tom Piper as a Township of Nipissing representative.

Resolution No. 2024-81– Moved by Calvin, seconded by Dave Yemm that the meeting was called to order at 9:32 am. Carried

2. Additions to Agenda –7 a.1) Managers Report, Tim Young change of hours

3. Approval of the Agenda

Resolution No. 2024-82– Moved by Calvin, seconded by Dave Yemm that the agenda be adopted as amended.

4. Conflict of Interest Disclosure – Leo employer listed on transaction report

5. Approval of the Minutes from the November 19,2024 board meeting

Mieke Krause listed, name change to Mieke Markus

Resolution No. 2024-83– Moved by Calvin, seconded by Mieke that the minutes from the board meeting on November 19, 2024 were adopted as amended.

6. Business arising

a) Service Agreement

3 funding options were presented to board members for 2025 operating agreement. The DSSAB has approved and extension for contract agreement negotiations to February 28, 2025.

b) 2025 Budget

Second draft of the 2025 budget was presented and a discussion took place. Budget will be revisited again when service agreement is finalized.

Resolution No. 2024-84 Moved by Leo, seconded by Kal that the Golden Sunshine Municipal Non-Profit Housing association approves a 2.5% wage increase to the following positions:

-Property Manager 2025 wage \$26.78

-Cleaner 2025 wage \$20.88

-Maintenance Worker 2025 wage \$26.65

For the 2025 operating year.

Resolution No. 2024-85 Moved by Mieke, seconded by Dave Yemm that the Golden Sunshine Municipal Non-Profit Housing association approves a \$5.00 transportation increase, to \$25.00 per trip, for authorized board members who are responsible for daily business activities related to the corporation such as cheque signing, for the 2025 operating year.

c) OPHI

A discussion took place regarding the \$160,000 funding allotment for the Pines in 2025 and a quote was presented from Housing Services Corporation for Project Management fees for the Patio upgrade project. Mitchell Jensen & Associates declined providing a quote for project management but has agreed to work with HSC and granted permission for them to use their drawings. HSC will provide the GSMNP with MJA fees for consultation.

Resolution No. 2024-86 Moved by Leo, seconded by Calvin that the Golden Sunshine Municipal Non-Profit Housing association approves the quote for project management services for exterior patio improvements at 325 Catherine Avenue, The Pines, in the amount of \$14467.00 to Housing Services Corporation to oversee the execution of the project as outlined in the service agreement provided.

c) The Pines 2

A discussion took place regarding The Pines holding the mortgage for Pines 2. Due to lack of quorum no decision could be made.

7. Correspondences

a.1) Tim Young

Amber presented hourly changes to the maintenance position and will communicate the changes to the tenants.

a.2) Financials – Transaction Report, Adjusted Book Balance

Amber presented the adjusted book balance for the end of November 2024 is close to \$49,000. A discussion took place regarding a portion to be deposited into the Capital Reserves account and it was suggested that the GSMNP retain \$14,000 from the 2024 operating year for the 2025 operating year to offset the cost of project management fees for the patios.

Resolution No. 2024-87 Moved by Dave Yemm, seconded by Calvin that the Golden Sunshine Municipal Non- Profit Housing Corporation approves a transfer of \$24,000 from the 2024 business operating account to the Capital reserve account to be completed on or before December 31, 2024.

Resolution No. 2024-88 Moved by Mieke, seconded by Dave Yemm that the board approves the November 2024 Transaction Report as presented. Carried

Resolution No. 2024-89 Moved by Leo, seconded by Calvin that the board approves the November 2024 Income Statement as presented. Carried

8. Next Board Meeting – January 21, 2025 at 9:30am

9. Adjournment - Resolution No. 2024-90– Moved by Dave Yemm, seconded by Leo that the board meeting be adjourned. Carried



President, Bernadette Kerr

Secretary, Amber McIsaac

February 21, 2025

Ms. Lesley Marshall
CAO, Clerk Treasurer
Township of Chisholm
2847 Chiswick Line, RR #4
Powassan, ON P0H 1Z0

Dear Ms. Marshall

Re: Cassellholme 2025 Municipal Operating Levy

On November 28, 2024, the Cassellholme Board of Management approved the 2025 Operating Budget. On February 20, 2025, the Board approved the 2025 apportionment statistics, which will apply to the operating levy for Cassellholme East Nipissing District Home for the Aged.

This operating budget includes a 0% increase to the municipal levy over the amount levied for 2024. Note, that while the overall operating levy has not changed, your municipality's apportionment will fluctuate based on its apportionment statistics.

November 28, 2024 - Resolution No. 128-24

"That the Board approve Cassellholme's 2025 Operating Budget, as presented."

Moved by: Peter Chirico (Municipality of North Bay)

Seconded by: Michelle Lahay (Municipality of Mattawan)

February 20, 2025 - Resolution No. 024-25

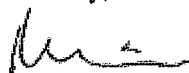
"That the Board approve the 2025 apportionment statistics for calculating the Cassellholme municipal levy, as presented"

Moved by: Peter Chirico (City of North Bay)

Seconded by: Michelle Lahay (Municipality of Mattawan)

Attached is Schedule A - Levy Apportionment noting each municipality's portion. This is the Operating Levy Only and does not include any Capital Levies.

Sincerely,



Dave Mendicino
Cassellholme Board Chair

CC: Mayor Gail Degagne

Schedule A - Levy Apportionment

Budget Period 2025

CASELLHOLME

Compassionate care for life's journey.

Total Levy - 2025 3,343,402

Municipality	Apportionment Rate	2025 Operating Levy	12 Monthly Payments Jan - December 15th,		Total Levy Requested
			2025		
North Bay	79.183%	2,647,420	220,618.33		2,647,419.96
East Ferris	7.794%	260,599	21,716.58		260,598.96
South Algonquin	3.262%	109,054	9,087.83		109,053.96
Bonfield	3.233%	108,092	9,007.66		108,091.92
Papineau-Cameron	1.732%	57,913	4,826.08		57,912.96
Chisholm	1.664%	55,636	4,636.33		55,635.96
Calvin	1.471%	49,172	4,097.66		49,171.92
Mattawa	1.333%	44,557	3,713.08		44,556.96
Mattawan	0.328%	10,958	913.16		10,957.92
Total	100.000%	3,343,401	278,616.71		3,343,400.52

Check 1 3,343,400.52

FIR Information Used 2023 Tab 26A Column 17 Row 9199 & 9299

Municipality	2023 Phased-In Taxable Assessment (Wtd. & Disc CVA)	2023 Phased-In PII Assessment (Wtd. & Disc CVA)	Total	Apportionment	Share of Operating Levy
North Bay	6,755,599,504	242,802,388	6,998,401,892	79.183%	2,647,420
East Ferris	687,788,372	1,101,000	688,889,372	7.794%	260,599
South Algonquin	278,149,273	10,134,094	288,283,367	3.262%	109,054
Bonfield	284,619,476	1,119,093	285,738,569	3.233%	108,092
Papineau-Cameron	151,996,885	1,095,476	153,092,360	1.732%	57,913
Chisholm	147,028,458	45,204	147,073,662	1.664%	55,636
Calvin	126,992,159	2,993,201	129,985,360	1.471%	49,172
Mattawa	116,729,736	1,054,850	117,784,585	1.333%	44,557
Mattawan	27,933,453	1,034,180	28,967,633	0.328%	10,958
	8,576,837,315	\$ 261,379,486	\$ 8,838,216,801	100.000%	\$ 3,343,402



NORTH BAY - MATTAWA
**CONSERVATION
AUTHORITY**

February 20, 2025

Sent Via Email

Lesley Marshall
CAO/Clerk Treasurer
Chisholm Township
2847 Chiswick Line
POWASSAN, Ontario P0H 1Z0

Dear Jenny,

Re: 2024 NBMCA Meeting Attendance

Please find below the 2024 meeting attendance record of the member(s) appointed by Council to the Board of Directors of the North Bay–Mattawa Conservation Authority:

Councillor Nunzio Scarfone has attended 9 meetings out of a total of 17 meetings for the Conservation Authority and 3 meetings out of a total of 3 meetings for the Source Protection Authority for the year 2024.

If you have any questions or require additional information, please do not hesitate to contact me.

Yours truly,

A handwritten signature in black ink, appearing to read 'R. Allen'.

Robin Allen
Interim Chief Administrative Officer, Secretary Treasurer

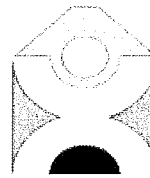
c.c. (via email)
Nunzio Scarfone

NUNZIO SCARFONE

MEETING	PER DIEM	TRAVEL	RATE	MILEAGE	TOTAL	DATE
GENERAL AUTHORITY & EXECUTIVE COMMITTEE	\$40.00	90	0.61	\$54.90	\$94.90	24-Jan-24
SPECIAL MEETING (VIA TEAMS)	\$40.00	0	0.61	\$0.00	\$40.00	04-Apr-24
SPECIAL MEETING (VIA TEAMS)	\$40.00	0	0.61	\$0.00	\$40.00	10-Apr-24
GENERAL AUTHORITY & EXECUTIVE COMMITTEE	\$40.00	90	0.61	\$54.90	\$94.90	08-May-24
GENERAL AUTHORITY & EXECUTIVE COMMITTEE	\$40.00	90	0.61	\$54.90	\$94.90	26-Jun-24
GENERAL AUTHORITY & EXECUTIVE COMMITTEE	\$40.00	90	0.61	\$54.90	\$94.90	18-Aug-24
GENERAL AUTHORITY & EXECUTIVE COMMITTEE	\$40.00	87	0.61	\$53.07	\$93.07	09-Oct-24
GENERAL AUTHORITY & EXECUTIVE COMMITTEE	\$40.00	87	0.61	\$53.07	\$93.07	13-Nov-24
GENERAL AUTHORITY & EXECUTIVE COMMITTEE	\$40.00	87	0.61	\$53.07	\$93.07	11-Dec-24
GENERAL AUTHORITY & EXECUTIVE COMMITTEE	\$40.00	87	0.61	\$53.07	\$93.07	16-Dec-24
TOTAL	\$400.00			\$431.88	\$831.88	

Housing Program Overviews

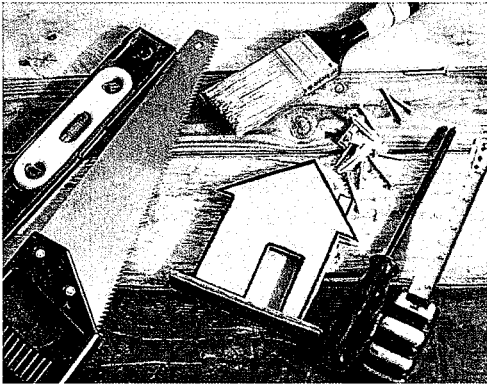
District of Nipissing
Social Services
Administration Board



Conseil d'administration
des services sociaux
du district de Nipissing

Housing Services Department

Homeowner Programs



Nipissing Renovates

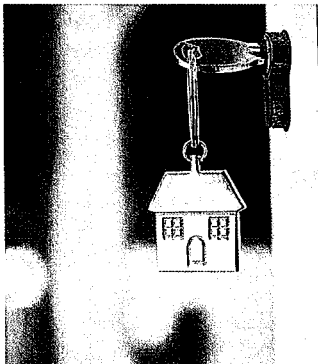
Financial assistance to help eligible homeowners with critical home repairs and accessibility modifications.

The Nipissing Renovates Program provides up to \$25,000 in the form of a 10-year forgivable loan to assist low and moderate-income households with eligible major repairs and accessibility modifications to their home.

Additional Dwelling Unit Program

Increasing the supply of affordable rental housing by helping to create additional units in existing primary residences.

The program provides funding to eligible homeowners for the creation of an additional dwelling unit in the homeowner's primary residence or on the property lot, where permitted by the municipal by-laws. The program covers 75% of the associated costs, to a maximum of \$50,000, through a 15-year forgivable loan. During the term of the loan, the homeowner will provide an affordable rent to an eligible tenant of their choosing.



Homeownership Program

Helping eligible first-time home buyer's make the transition into homeownership through down payment assistance.

The Homeownership Program provides down payment assistance of up to 10% of the purchase price to eligible households. This assistance is in the form of a 20-year forgivable loan.

These exciting programs have limited funding, so you are encouraged to add your name to DNSSAB's waitlist early to ensure you are considered for eligibility. For more information on homeowner programs and to be added to a program waitlist, please contact us.



705-474-2151 ext. 45587

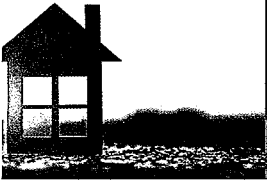


DNSSAB.Renovates@dnssab.ca



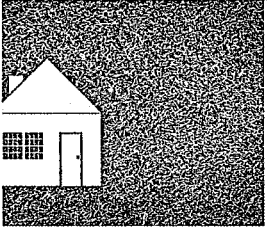
www.dnssab.ca

Subsidized & Market Rental Housing



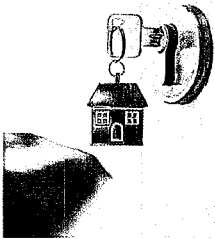
Rent-Geared-To-Income Housing

Rental housing where rent costs are calculated based on a tenant's income.



Market Housing

Rental housing administered by a non-profit housing provider generally rented at a low-end of market rate.



Rental Subsidies

Various types of rental subsidies aimed at making market rental housing more affordable. Subsidies include portable housing benefits and housing allowances.

Access to any of the programs listed above is through the centralized waiting list known as Housing Access Nipissing. To apply, please contact us.



705-474-2151 ext. 45589



HousingAccess@dnssab.ca



www.dnssab.ca

Housing Development



Housing Development Services

Expertise in guiding housing projects to a shovel ready state and obtaining funding to make projects a reality.

DNSSAB is committed to increasing the number of affordable rental, affordable ownership and rent-geared-to-income units in the Nipissing District. In-house experience is available to help navigate the available funding opportunities, potential partnerships, and to assist with a project's financial viability.

If you are interested in developing affordable housing, please contact us.



705-474-2151 ext. 43240



Adam.Mannella@dnssab.ca



www.dnssab.ca



Presented by The Canadian Anti-Fraud Centre
Hosted by: The Lake Noyabonsing OPP Detachment Board



Residents of Bonfield, Chisholm and East Ferris
are invited to attend a **FREE**

ANTI-FRAUD INFORMATION SESSION KEEPING YOU & YOUR ASSETS SAFE

Thursday, March 20th

6:30 - 8:00 p.m.

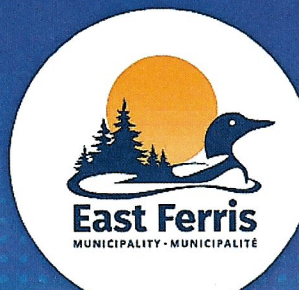
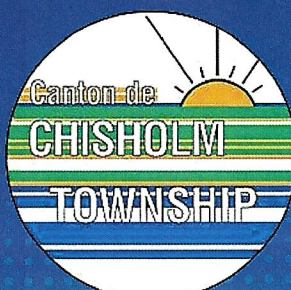
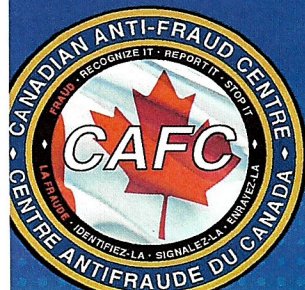
East Ferris Community Centre, 1267 Village Road, Astorville

The Canadian Anti-Fraud Centre will educate participants on top
scams, tools used by scammers and what to do if you fall victim to a
scam as well as:

About the CAFC

Solicitation Methods

How to Report a Scam



2025 Updated New Assessment Forecast.

Township of Chesham	Forecasted Work Unit Range in 2025 ¹		Estimated Value per Work Unit ²	New Assessment Forecast Range ³	
	(a - d)			(e1 ⁴ - e2)	
	85% (a)	100% (d1)		85% ⁴ (e)	100% (e2)
New House	13	16	\$313,000	\$4,256,000	\$5,008,000
Residential Additions	2	3	\$91,000	\$232,000	\$273,000
Other ⁵	2	3	\$33,000	\$84,000	\$99,000
Residential Condominiums	0	0		\$0	\$0
M-Plan Registrations ⁶	0	0		\$0	\$0
Total Residential				\$4,572,000	\$5,380,000
New Multi-Residential ⁷	0	0		\$0	\$0
Multi-Residential Additions ⁸	0	0		\$0	\$0
Other	0	0		\$0	\$0
Total Multi-Residential				\$0	\$0
Properties Owned by the Province of Ontario or the Government of Canada ⁹					
New Building Addition	0	0		\$0	\$0
	0	0		\$0	\$0
Total Commercial and Industrial ¹⁰				\$0	\$0
Total New Assessment Forecast Range				\$4,572,000	\$5,380,000

2024 Assessment Forecast vs. Actual Growth.

Township of Chesham	Preliminary Forecast for 2024 (October 30, 2023)	Preliminary Forecast for 2024 (January 30, 2024)	Q1 New Assessment Forecast (April 30, 2024)	Q2 New Assessment Forecast (July 30, 2024)	Q3 New Assessment Forecast (October 30, 2024)
Residential	\$3,893,000	\$3,975,000	\$3,975,000	\$2,500,000	\$2,500,000
Residential Condominiums	\$0	\$0	\$0	\$0	\$0
M-Plans ¹	\$0	\$0	\$0	\$0	\$0
Multi-Residential	\$0	\$0	\$0	\$0	\$0
Properties Owned by the Province of Ontario or the Government of Canada ²					
Commercial/Industrial ³	\$0	\$0	\$0	\$42,000	\$0
Total 2024 New Assessment Forecast⁴	\$3,893,000	\$3,975,000	\$3,975,000	\$2,542,000	\$2,500,000
Total New Assessment Processed in 2024	\$2,998,400	\$2,998,400	\$2,998,400	\$2,998,400	\$2,998,400
Forecast variance amount⁵	-\$894,600	-\$976,600	-\$976,600	\$456,400	\$498,400
Forecast variance percentage⁶	-23.0%	-24.6%	-24.6%	18.0%	19.9%



TOWNSHIP OF CHISHOLM

BUDGET SUMMARY



GL5410

Date : Mar 06, 2025

Page : 1

Time : 3:38 pm

For Period Ending 31-Dec-2025

	ACTUAL	FINAL	PRIOR YR	PRIOR YR
	VALUES	BUDGET	ACTUALS	BUDGET
OPERATING				
REVENUES				
Cemetery Revenue	0	0	(4,487)	(1,100)
General Taxation	0	0	(1,938,175)	(1,918,792)
Taxation School Boards	0	0	(196,877)	(192,891)
French Public levy	0	0	(3,416)	(3,416)
English Separate Levy	0	0	(17,540)	(17,495)
French Separate Levy	0	0	(13,609)	(13,606)
Taxation School Boards	0	0	(9,202)	(10,150)
Unconditional Grants Provincial	(140,650)	0	(507,100)	(507,100)
Federal Grants	0	0	(2,319)	(2,100)
Conditional Grants - Provincial	(7,420)	0	(173,092)	(83,000)
Administration Revenue	(710)	0	(5,369)	(5,550)
Building Revenue	0	0	(41,871)	(22,500)
Animal Control Revenue	(825)	0	(1,692)	(1,500)
Roads Revenue	(50)	0	(24,004)	(47,500)
Fire Dept. Revenue	0	0	(60)	0
Recreation Revenue	0	0	(195)	0
Environmental Revenue	(703)	0	(29,316)	(32,500)
Planning Revenue	(3,525)	0	(26,242)	(19,500)
Other Revenue	(7,486)	0	(103,250)	(89,500)
Total REVENUES	(161,370)	0	(3,097,816)	(2,968,200)
EXPENDITURES				
Council	5,596	0	45,188	42,950
Administration	80,595	0	399,629	389,139
General Government	8,284	0	96,861	81,493
Fire Department	15,186	0	247,376	152,146
Conservation Authority	2,310	0	23,334	24,383
Building Bylaw Enforcement	0	0	39,914	29,390
Animal Control - Canine	224	0	2,121	2,000
Animal Control - Livestock	0	0	2,282	600
Animal Control - Veterinary	0	0	550	550
Other Protections	736	0	172,129	173,627
Public Works	122,825	0	1,622,803	1,223,376
Environmental	8,944	0	122,497	124,819
Health	7,295	0	50,665	44,758
Social Services	51,636	0	307,368	309,937
Home for Aged	0	0	54,612	54,612
Parks & Recreation	213	0	23,628	13,246
Recreation Programs	0	0	1,296	800
Library Services	0	0	29,878	31,316
Planning & Development	36	0	30,837	31,500
Education Req Public	0	0	203,908	196,307
Education Req Separate	0	0	34,490	31,101
Education - Commercial/Industrial	0	0	0	10,150
Total EXPENDITURES	303,880	0	3,511,366	2,968,200
Total OPERATING	142,510	0	413,550	0

TOWNSHIP OF CHISHOLM
BUDGET SUMMARY



For Period Ending 31-Dec-2025

	ACTUAL	FINAL	PRIOR YR	PRIOR YR
	VALUES	BUDGET	ACTUALS	BUDGET
CAPITAL				
CAPITAL REVENUES				
Provincial Grants	0	0	(269,535)	(297,540)
revenue	0	0	(24,551)	(101,500)
Other Revenue	0	0	(13,413)	(22,685)
Total CAPITAL REVENUES	0	0	(307,499)	(421,725)
CAPITAL EXPENDITURES				
Fire Department	8,850	0	4,069	101,500
Public Works	0	0	0	320,225
Total CAPITAL EXPENDITURES	8,850	0	4,069	421,725
Total CAPITAL	8,850	0	(303,430)	0

TOWNSHIP OF CHISHOLM
Budget Variance Report



GL5070

Page : 1

Date : Mar 06,2025

Time : 3:39 pm

Fiscal Year : 2025 Period : 12
 Account Code : 1-1-1000-1210 To 2-4-1100-4456

Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
REVENUE						
4200 Unconditional Grants Provincial						
1-3-4200-5120	Ontario Municipal Partnership Fund	0.00	-140650.00	0	140650.00	0.00
Total Unconditional Grants Provincial		0.00	-140650.00	0	140650.00	0.00
5200 Conditional Grants - Provincial						
1-3-5200-5325	Other Provincial Grants	0.00	-7420.40	0	7420.40	0.00
Total Conditional Grants - Provincial		0.00	-7420.40	0	7420.40	0.00
6100 Administration Revenue						
1-3-6100-7770	Tax Certificates	0.00	-360.00	0	360.00	0.00
1-3-6100-7800	Tax Registration Revenue	0.00	-350.00	0	350.00	0.00
Total Administration Revenue		0.00	-710.00	0	710.00	0.00
6300 Animal Control Revenue						
1-3-6300-7210	Dog Taxes Collected At Office	0.00	-825.00	0	825.00	0.00
Total Animal Control Revenue		0.00	-825.00	0	825.00	0.00
6400 Roads Revenue						
1-3-6400-7740	Roads Revenue	0.00	-50.00	0	50.00	0.00
Total Roads Revenue		0.00	-50.00	0	50.00	0.00
6700 Environmental Revenue						
1-3-6700-7540	Tipping Fees	0.00	-150.00	0	150.00	0.00
1-3-6700-7545	Scrap Metal Removal	0.00	-553.08	0	553.08	0.00
Total Environmental Revenue		0.00	-703.08	0	703.08	0.00
6800 Planning Revenue						
1-3-6800-7785	Severances	0.00	-2200.00	0	2200.00	0.00
1-3-6800-7810	Frontage Fees	0.00	-1325.44	0	1325.44	0.00
Total Planning Revenue		0.00	-3525.44	0	3525.44	0.00
8000 Other Revenue						
1-3-8000-5000	Interest Income	0.00	-1266.66	0	1266.66	0.00
1-3-8000-7520	Interest - Tax Arrears	0.00	-6179.67	0	6179.67	0.00
1-3-8000-9100	Other Revenue	0.00	-40.00	0	40.00	0.00
Total Other Revenue		0.00	-7486.33	0	7486.33	0.00
Total REVENUE		0.00	-161370.25	0	161370.25	0.00
EXPENSE						
100 Council						
1-4-0100-1110	Council Remuneration	0.00	4190.00	0	-4190.00	0.00
1-4-0100-1120	Travel & Conferences	0.00	1293.63	0	-1293.63	0.00

TOWNSHIP OF CHISHOLM
Budget Variance Report



GL5070

Page : 2

Date : Mar 06,2025

Time : 3:39 pm

Fiscal Year : 2025 Period : 12
 Account Code : 1-1-1000-1210 To 2-4-1100-4456

Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
EXPENSE						
1-4-0100-1141	CPP Premiums Council	0.00	112.45	0	-112.45	0.00
Total Council		0.00	5596.08	0	-5596.08	0.00
300 Administration						
1-4-0300-1141	CPP Premiums Administration	0.00	2207.72	0	-2207.72	0.00
1-4-0300-1410	Admin. Salaries	0.00	49631.83	0	-49631.83	0.00
1-4-0300-1430	Admin. Training	0.00	227.13	0	-227.13	0.00
1-4-0300-1440	Travel, Conferences & Other	0.00	15.31	0	-15.31	0.00
1-4-0300-1460	EI Premiums -Administration	0.00	1034.41	0	-1034.41	0.00
1-4-0300-1476	Benefits -OMERS	0.00	3878.89	0	-3878.89	0.00
1-4-0300-1480	Benefits - Group Insurance	0.00	3784.56	0	-3784.56	0.00
1-4-0300-1485	Health & Safety	0.00	119.48	0	-119.48	0.00
1-4-0300-1498	Office Expenses	0.00	2083.43	0	-2083.43	0.00
1-4-0300-1530	Contracted Office Services	0.00	300.07	0	-300.07	0.00
1-4-0300-1540	Computer Expenses	0.00	9915.16	0	-9915.16	0.00
1-4-0300-1610	Office Supplies	0.00	391.81	0	-391.81	0.00
1-4-0300-1620	Telephone & Fax	0.00	1311.78	0	-1311.78	0.00
1-4-0300-1621	Cell Phone	0.00	-2.24	0	2.24	0.00
1-4-0300-1630	Postage	0.00	1221.95	0	-1221.95	0.00
1-4-0300-1660	Subscriptions & Memberships	0.00	4366.19	0	-4366.19	0.00
1-4-0300-1720	Computer Equipment	0.00	107.64	0	-107.64	0.00
Total Administration		0.00	80595.12	0	-80595.12	0.00
400 General Government						
1-4-0400-1675	Tax Registration Expenses	0.00	210.24	0	-210.24	0.00
1-4-0400-1750	Bank Charges	0.00	124.98	0	-124.98	0.00
1-4-0400-1760	Rounding Account	0.00	-0.05	0	0.05	0.00
1-4-0400-2770	Property Assessment	0.00	6657.02	0	-6657.02	0.00
1-4-0400-2805	Web Site	0.00	1291.34	0	-1291.34	0.00
Total General Government		0.00	8283.53	0	-8283.53	0.00
500 Fire Department						
1-4-0500-1141	Fire Department CPP Premium	0.00	92.50	0	-92.50	0.00
1-4-0500-1476	Benefits OMERS	0.00	192.42	0	-192.42	0.00
1-4-0500-2125	Materials & Supplies	0.00	430.66	0	-430.66	0.00
1-4-0500-2130	Building Maintenance	0.00	477.23	0	-477.23	0.00
1-4-0500-2135	Communications	0.00	1742.13	0	-1742.13	0.00
1-4-0500-2140	Training	0.00	1216.15	0	-1216.15	0.00
1-4-0500-2150	Equipment Maintenance	0.00	1790.74	0	-1790.74	0.00
1-4-0500-2160	Health & Safety	0.00	805.04	0	-805.04	0.00
1-4-0500-2165	Radio Equipment	0.00	1258.47	0	-1258.47	0.00
1-4-0500-2180	Gas & Oil	0.00	439.18	0	-439.18	0.00
1-4-0500-2185	Clothing	0.00	594.70	0	-594.70	0.00
1-4-0500-2190	Travel and Conferences	0.00	781.84	0	-781.84	0.00

TOWNSHIP OF CHISHOLM

Budget Variance Report



GL5070

Page : 3

Date : Mar 06,2025

Time : 3:39 pm

Fiscal Year : 2025 Period : 12
Account Code : 1-1-1000-1210 To 2-4-1100-4456

Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
EXPENSE						
1-4-0500-2190	Travel and Conferences	0.00	781.84	0	-781.84	0.00
1-4-0500-2192	Fire Department Per Diem	0.00	300.00	0	-300.00	0.00
1-4-0500-2200	Honorarium	0.00	2138.00	0	-2138.00	0.00
1-4-0500-2230	Memberships & Subscriptions	0.00	305.28	0	-305.28	0.00
1-4-0500-2235	Heat & Hydro	0.00	2209.49	0	-2209.49	0.00
1-4-0500-2245	Small Equipment	0.00	412.52	0	-412.52	0.00
Total Fire Department		0.00	15186.35	0	-15186.35	0.00
700 Conservation Authority						
1-4-0700-2775	GIS	0.00	2309.82	0	-2309.82	0.00
Total Conservation Authority		0.00	2309.82	0	-2309.82	0.00
900 Animal Control - Canine						
1-4-0900-2520	Canine Control - Supplies & Serv.	0.00	223.67	0	-223.67	0.00
Total Animal Control - Canine		0.00	223.67	0	-223.67	0.00
1000 Other Protections						
1-4-1000-0040	Costs Re 911 contract	0.00	736.03	0	-736.03	0.00
Total Other Protections		0.00	736.03	0	-736.03	0.00
1100 Public Works						
1-4-1100-1141	CPP Premiums - Roads	0.00	3573.63	0	-3573.63	0.00
1-4-1100-1460	EI Premiums - Roads	0.00	1320.32	0	-1320.32	0.00
1-4-1100-1476	Benefits- OMERS	0.00	5833.47	0	-5833.47	0.00
1-4-1100-3110	Wages - Crew	0.00	63648.17	0	-63648.17	0.00
1-4-1100-3116	Sand and Salt	0.00	176.04	0	-176.04	0.00
1-4-1100-3120	Materials & Shop Supplies	0.00	1932.95	0	-1932.95	0.00
1-4-1100-3121	Small Equipment Repairs	0.00	115.63	0	-115.63	0.00
1-4-1100-3125	Memberships & Subscription	0.00	66.14	0	-66.14	0.00
1-4-1100-3150	Garage Furnace Fuel	0.00	4504.90	0	-4504.90	0.00
1-4-1100-3160	Garage Building Maintenance	0.00	250.53	0	-250.53	0.00
1-4-1100-3211	Grader Fuel	0.00	413.95	0	-413.95	0.00
1-4-1100-3212	Grader Parts and Repairs	0.00	1492.87	0	-1492.87	0.00
1-4-1100-3221	Western Star 2024 Fuel	0.00	3293.74	0	-3293.74	0.00
1-4-1100-3222	Western Star 2024 Parts and Repairs	0.00	575.03	0	-575.03	0.00
1-4-1100-3226	Western Star 2005 Fuel	0.00	512.36	0	-512.36	0.00
1-4-1100-3227	Western Star 2005 Parts and Repairs	0.00	288.66	0	-288.66	0.00
1-4-1100-3241	Backhoe Fuel	0.00	526.85	0	-526.85	0.00
1-4-1100-3242	Backhoe Parts and Repairs	0.00	1072.26	0	-1072.26	0.00
1-4-1100-3256	2019 GMC Fuel	0.00	1014.79	0	-1014.79	0.00
1-4-1100-3257	2019 GMC Parts and Repairs	0.00	1439.43	0	-1439.43	0.00
1-4-1100-3261	2015 GMC Fuel	0.00	864.45	0	-864.45	0.00
1-4-1100-3262	2015 GMC Parts and Repairs	0.00	194.08	0	-194.08	0.00
1-4-1100-3271	Freightliner Fuel	0.00	3074.15	0	-3074.15	0.00

TOWNSHIP OF CHISHOLM
Budget Variance Report



GL5070

Page : 4

Date : Mar 06,2025

Time : 3:39 pm

Fiscal Year : 2025 Period : 12
 Account Code : 1-1-1000-1210 To 2-4-1100-4456

Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
EXPENSE						
1-4-1100-3271	Freightliner Fuel	0.00	3074.15	0	-3074.15	0.00
1-4-1100-3272	Freighliner Parts and Repairs	0.00	463.82	0	-463.82	0.00
1-4-1100-3282	Excavator Parts and Repairs	0.00	482.45	0	-482.45	0.00
1-4-1100-3660	Benefits - Group Insurance	0.00	6073.68	0	-6073.68	0.00
1-4-1100-3710	Garage - Telephone	0.00	93.66	0	-93.66	0.00
1-4-1100-3720	Garage - Hydro	0.00	1488.98	0	-1488.98	0.00
1-4-1100-3765	Health & Safety	0.00	1972.00	0	-1972.00	0.00
1-4-1100-3770	Boots and Clothing Allowance	0.00	1438.27	0	-1438.27	0.00
1-4-1100-3810	Long Term Loans - Principal	0.00	11744.00	0	-11744.00	0.00
1-4-1100-3915	Long Term Loans - Interest	0.00	2883.86	0	-2883.86	0.00
Total Public Works		0.00	122825.12	0	-122825.12	0.00
1300 Environmental						
1-4-1300-1460	EI Premiums Landfill	0.00	67.77	0	-67.77	0.00
1-4-1300-4510	Site Expenditures	0.00	453.99	0	-453.99	0.00
1-4-1300-4610	Recycling	0.00	5290.43	0	-5290.43	0.00
1-4-1300-4620	Wages-Landfill Site	0.00	3131.83	0	-3131.83	0.00
Total Environmental		0.00	8944.02	0	-8944.02	0.00
1400 Health						
1-4-1400-5110	Health Unit	0.00	7295.20	0	-7295.20	0.00
Total Health		0.00	7295.20	0	-7295.20	0.00
1500 Social Services						
1-4-1500-6110	General Assistance	0.00	51636.18	0	-51636.18	0.00
Total Social Services		0.00	51636.18	0	-51636.18	0.00
1700 Parks & Recreation						
1-4-1700-1110	Parks Expenses	0.00	121.80	0	-121.80	0.00
1-4-1700-1115	Tennis Court	0.00	91.12	0	-91.12	0.00
Total Parks & Recreation		0.00	212.92	0	-212.92	0.00
2000 Planning & Development						
1-4-2000-1110	Planning Expenses	0.00	36.12	0	-36.12	0.00
Total Planning & Development		0.00	36.12	0	-36.12	0.00
Total EXPENSE		0.00	303880.16	0	-303880.16	0.00
EXPENSE						
500 Fire Department						
2-4-0500-2185	Fire Dept Clothing Expenses	0.00	8850.07	0	-8850.07	0.00
Total Fire Department		0.00	8850.07	0	-8850.07	0.00

TOWNSHIP OF CHISHOLM
Budget Variance Report



GL5070

Page : 5

Date : Mar 06,2025

Time : 3:39 pm

Fiscal Year : 2025 Period : 12
 Account Code : 1-1-1000-1210 To 2-4-1100-4456

Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
Total EXPENSE		0.00	8850.07	0	-8850.07	0.00
Report Total		0.00	151359.98	0	-151359.98	0.00

Corporation of the Township of Chisholm
Municipal Office: 2847 Chiswick Line, RR #4, Powassan, ON P0H 1Z0
(705) 724-3526 - Fax (705) 724-5099
info@chisholm.ca

Lesley Marshall, CAO Clerk-Treasurer

MEMO

To: Council

From: Shawn Hughes, Ops Superintendent

Date: March 6, 2025

Re: Public Works Activity Report (Feb 8 2025– March 6, 2025)

Landfill/Roads/Parks

Finished removing snow from bridge decks
Sanding and plowing as needed
Scrape hard surfaces with grader
Thaw culverts as needed
Wing back all snowbanks with grader

Equipment

Electrical issues with 2005 Western Star fixed in house
Had to take 2015 GMC to get quote for body work that would be required for safety approximately \$7300
Blown hydraulic line on Freightliner truck repaired by Busted Knuckles

Other notes

Public works has been quite busy with sanding and plowing operations in the past month but everything continues to run smoothly. The past couple days have been a challenge to keep up with the warm weather and rain causing very icy roads and frozen culverts. The weather event on March 6th seen all of the public works crew on the roads sanding with all the large plow trucks on the roads in the north and the pickup sanding the larger problem hills in the south until we could get there with the big trucks, The grader was used to remove built up ice from the hard surfaced roads, and we even needed to add tire chains to the trucks for added safety and traction for some of our gravel roads. The public works crew did a fantastic job in getting our roads back to a safe state while driving over 400 km combined on ice covered roads without incident.

Road	Work Required	Unit Cost	# of Units	Total	Timeline
Alderdale	Single surface treat	\$5.5/SqM	57400 (8.2X7)	315700	1-2 years
Village	Single surface treat	\$5.5/SqM	15400	84700	1-2 years
River	Single surface treat	\$5.5/SqM	28700	157850	1-2 years
Golf Course	Double surface	\$11/SqM	30800	338800	1-2 years
Golf Course	Pulvarizing	\$0.77/SqM	30800	23716	
Golf Course	Gravel Application	4500 Tonne	\$20/Tonne	90000	
Golf Course	Digout problem areas	TBD			

Bridge/Culvert

South Shore	Rehab/ Replace study	5000	5000	Normal
	Detailed deck survey	5000	5000	Normal
	Replace barrier	3000	3000	1-5 years
	replace end treatment	24000	24000	<1 year
	Deck barrier replace	6000	6000	1-5 years
Depot Creek	Rehab/ Replace study	5000	5000	Normal
	Detailed deck survey	5000	5000	Normal
	Replace barrier	56000	56000	<1 year
	Replace deck barrier	35500	35500	<1 year
Beach	Replace flex beam	4000	4000	<1 year
	Replace running boards	10000	10000	1-5 years
	Replace deck planks	1500	1500	1-5 years
Memorial Park #6	Rehab/Replace study	5000	5000	Normal
	Detailed Deck survey	5000	5000	Normal
	Detailed Timber Invest.	10000	10000	Normal
	Replace end treatment	24000	24000	<1 year
	Replace connections	12000	12000	<1 year
Wasing Bridge	Rehab/Replace	5000	5000	Urgent
	Detailed deck survey	5000	5000	Normal
	barrier/ end treatments	57000	57000	<1 year
Ringle	Rehab/Replace study	5000	5000	Urgent
	Approach barrier	13000	13000	<1 year
	End Treatment	6000	6000	<1 year
Culverts				
Village Road	Rehab/Replace study	5000	5000	Normal
	Install end treatments	24000	24000	<1 year
Chiswick #7	Rehab/Replace study	5000	5000	Urgent

monitor deformations	2500	2500 Normal
Replace structure	280000	280000 6-10 years

Chiswick #8	Rehab/Replace study	5000	5000 Urgent
	Install end treatments	58000	58000 <1 year

River Road #11	Rehab/Replace study	20000	20000 Normal
	Replace Barrels	474000	474000 1-5 years

Grahmvale	Rehab/Replace study	20000	20000 Urgent
	Replace Barrel	391000	391000 6-10 years

Wasing 14A	Rehab/Replace study	5000	5000 Urgent
	Approach barriers	57000	57000 <1 year

Maple 14B	Rehab/Replace study	5000	5000 Urgent
	Monitor deformations	2500	2500 Normal
	Approach barriers	57000	57000 <1 year

Maple 14C	Rehab/Replace study	5000	5000 Normal
	Approach barrier	57000	57000 <1 year

Chiswick #15	Rehab/Replace study	5000	5000 Urgent
	Approach barrier	57000	57000 <1 year

Memorial Park #20	Rehab/Replace study	5000	5000 Urgent
	Approach barriers	57000	57000 <1 year

Gravel Application

Chiswick line	Gravel 1200T/KM	\$20/Tonne	13800	276000 1-2 years
Pioneer Road	Gravel 1200T/KM	\$20/Tonne	13680	273600 1-2 years
Gravelle Road	Gravel 1000T/Km	\$20/Tonne	4100	82000 1-2 years
Wasing Road	Gravel 1000T/Km	\$20/Tonne	5100	102000 1-2 years
Maple Road	Gravel 1200T/Km	\$20/Tonne	10200	204000 1-2 years
Poplarvale Road	Gravel 1000T/Km	\$20/Tonne	2000	40000 2-3 years
Fossmill Road	Gravel 1000T/Km	\$20/Tonne	3200	64000 2-3 years
Algonquin Road	Gravel 1000T/Km	\$20/Tonne	1400	28000 2-3 years
Bear Mountain	Gravel 1000T/Km	\$20/Tonne	1900	38000 2-3 years
Kells Road	Gravel 1000T/Km	\$20/Tonne	4000	80000 2-3 years
Bell Carin Road	Gravel 1000T/Km	\$20/Tonne	2200	44000 2-3 years
Booth Road	Gravel 1000T/Km	\$20/Tonne	1300	26000 2-3 years
Grahmvale Road	Gravel 1000T/Km	\$20/Tonne	1600	32000 2-3 years
Memorial Park East	Gravel 1000T/Km	\$20/Tonne	3600	72000 2-3 years
Robinson Line	Gravel 1000T/Km	\$20/Tonne	400	8000 2-3 years
Village Road	Gravel 1000T/Km	\$20/Tonne	2100	42000 2-3 years
Church	Gravel 1000T/Km	\$20/Tonne	800	16000 2-3 years

Boundary Road	Gravel 1000T/Km	\$20/Tonne	2600	52000 3-4 Years
Golf Course	Gravel 1000T/Km	\$20/Tonne	6000	120000 3-4 Years
Hills siding Road	Gravel 750T/km	\$20/Tonne	1275	25500 3-4 years
Beach Road	Gravel 750T/km	\$20/Tonne	1500	30000 3-4 years
Memorial Park	Gravel 1000T/Km	\$20/Tonne	4000	80000 3-4 Years
River Road	Gravel 1000T/Km	\$20/Tonne	5900	118000 4-5 years
South Shore Road	Gravel 1000T/Km	\$20 Tonne	3800	76000 4-5 years
Cedar Road	Gravel 1000T/Km	\$20 Tonne	250	5000 4-5 years

Totals

Bridge Survey	60000	Urgent
Bridge Survey	80000	Normal

Bridge Work	598500	<1 Year
Bridge Work	494500	1-5 Years
Bridge Work	671000	6-10 Years

Hard Surface	1010766	1-2 years
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Gravel	937600	1-2 Years
Gravel	490000	2-3 Years
Gravel	307500	3-4 Years
Gravel	199000	4-5 Years

Powassan & District Union Public Library

Minutes for Monday, February 24, 2025 – 6:15 p.m.

Board Meeting @ Library


In-person: Tina Martin, Laurie Forth, Randy Hall, Brenda Lennon, Steve Kirkey, Pat Stephens,
Marie Rosset

Via Zoom: Bernadette Kerr, Debbie Piper,

Absent with regrets: Valerie Morgan

Item	Action	Responsibility
1. Call to order	6:16 pm	
2. Respect and Acknowledgement Declaration	<p>Declaration read by CEO</p> <p>We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honour these teachings and recognize their value going forward.</p>	
<p>3. General Consent Motion: Present the general Consent Motion for February 2025, which includes:</p> <p>a) Approval of February 24, 2025 Agenda</p> <p>b) Approval of Minutes from the January 20, 2025 meeting</p> <p>c) Approval of the January 2025 Financial Statements</p> <p>d) Approval of January 2025 Library Reports</p>	<p>Motion: 2025-07</p> <p>That the General Consent Motion for February 2025 be adopted as presented</p> <p>Moved by: Laurie Forth</p> <p>Seconded by: Steve Kirkey</p> <p>Carried.</p>	
4. Disclosure of pecuniary interest	None	
<p>5. General Business</p> <p>a) Budget Update</p>	<p>-Motion passed by Township of Nipissing and Chisholm adopting the 2025 Budget for PDUPL.</p> <p>-Randy Hall informed the Board that the motion from the Municipality of Powassan</p>	

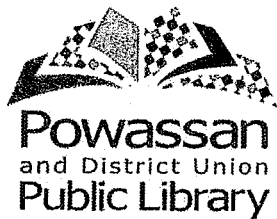
<p>b) Closed Session</p>	<p>approving the 2025 PDUPL Budget is in progress.</p> <p>Motion: 2025-08 That the PDUPL move into a session at 6:45pm, that is closed to the public in accordance to the Public Act, Section 16.1(d) Labour relations or employee negotiations Moved by: Stephen Kirkey Seconded by: Laurie Forth</p> <p>Motion: 2025-09 That the PDUPL move out of a session that is closed to the public at 6:50pm Moved by: Brenda Lennon Seconded by: Stephen Kirkey</p>	
<p>c) Board Meeting documents release date</p>	<p>Documents for Monday's Library Board Meetings will be emailed to members on Wednesday afternoon prior to the meeting, at the latest.</p>	
<p>d) Hydro grant application</p>	<p>Not this year</p>	
<p>e) OLITA Grant</p>	<p>Library will apply for funds to cover cost of Library cell phone. (\$500)</p>	
<p>f) Grant Updates</p>	<p>Currently three active grants:</p> <ul style="list-style-type: none"> - Seniors Community Grant - OTF Resilience Grant - OTF Capital Grant <p>In the works:</p> <ul style="list-style-type: none"> - Enbridge Giving Back to Community Grant – scheduled for early fall 2025 <p>Application approval pending:</p> <ul style="list-style-type: none"> - Canada Summer Job (CSJ) program. - Senior's Grant 2025: 	<p>CEO still working with Save on Energy to complete work on replacing lights.</p> <p>CEO</p>
<p>g) Fifth Estate – Valleyview Alberta Public Library</p>	<p>Strong policies crucial to avoid similar situation happening at the PDUPL. Reviewed policy adopted in 2023 to ensure strong position on Freedom to Read for all.</p>	<p>CEO</p>

<p>h) OLS Pay Equity Sessions – Feb and March 11</p> <p>i) Upcoming activities</p>	<p>Motion: 2025-10 That the RES-19 Request for Withdrawal of Library Materials Policy be approved as presented. Moved by: Randy Hall Seconded by: Stephen Kirkey</p> <p>Steve Kirkey and CEO attended first session and will attend second one. Retained message: Keep all existing documentation from 1989/1990 onward.</p> <p>CEO distributed calendar of all March 2025 activities, including March Break. There is potential for some partnership with GAP on March Break Monday – Free Public Skate with the Voodoos at the Powassan Sportsplex! Scan below for more:</p> 	
<p>6. Correspondence</p>	<p>None</p>	
<p>7. Committee Reports</p> <p>a) Property Committee</p> <p>b) Financial Committee</p> <p>c) Policy Committee</p>	<p>See above 5 f). Grants Update - OTF Capital Grant.</p> <p>Nothing to report.</p> <ul style="list-style-type: none"> - HR-01 Personnel Policy - Personnel Manual: deferred until next month - HR-02 Salaries Policy - deferred until next month - RES-19 Request for withdrawal of Library Material Policy – See 5g). 	

d) Friends of the Library	Friends donated \$600 to replace the lights in the downstairs hallway and to cover the costs for last month's Game Night with the Voodoos.	
j) Adjournment	Motion: 2025- That the January 20,2025 meeting be adjourned at 8:05pm Moved by: Tina Martin	Next meeting: March 17, 2025 at 6:15 pm

Chairperson: _____
Kristine Martin, Chair

Recorder: _____
Marie Rosset, CEO



January 2, 2025

Mayor Gail Degagné
Township of Chisholm
2847 Chiswick Line
Powassan, ON P0H 1Z0

Re: Library Budget 2025

Dear Mayor Degagné and Council Members:

Here is our 2025 Budget, I hope you will find it acceptable and choose to support it.

This year we have determined the Library requires \$206,740.78 to operate for 12 months of the year. This is an increase of \$28,312.89 over last year's Library fees. As agreed in the latest Library Agreement adopted in 2021 and signed in 2023, the Library fees are to be distributed among the three Union Members according to their share of active library patrons. An active library patron is defined as a patron who uses and renews their card at least once a year. On Dec 31, 2024 the percentage of active users for the Township of Chisolm was recorded at 11.4%. Your share for this year equals \$28,548.46.

In 2025 the Library Board is also requesting that Library Fees be paid monthly instead of the previous 3 times a year system. It will improve the financial management of the library.

As you will see on page 2 of the budget, the library applied and received many grants in 2024. These were crucial in providing the many services to the community. For more detailed information please scan the QR code on this page to view our 2024 Highlights document.

We look forward to serving the community and continuing to provide its residents with the outstanding library services they are accustomed to.

Yours truly,

Kristine Martin, Chair of the Board
Powassan & District Union Public Library



Attachments:

2025 Budget (3 pages)
Proposed Installments for 2025

Powassan & District Union Public Library - Budget 2025

Revenue	Actual 2024	Budget 2024	Budget 2025
Municipal	\$178,428.00	\$178,428.00	\$206,740.78
Powassan	\$114,193.85	\$114,193.85	\$141,617.43
Chisholm	\$ 28,548.46	\$ 28,548.46	\$ 23,568.45
Nipissing	\$ 35,685.58	\$ 35,685.58	\$ 41,554.90
Restoule	4,559.00	5,084.00	5,083.94
Provincial	14,500.00	14,500.00	14,500.00
Copier Fees	4,720.00	4,000.00	4,500.00
LifeLabs Contribution	9,396.00	9,612.00	10,477.00
Misc. Fees	4,890.00	6,400.00	7,150.00
Pay Equity Grant	7,601.00	7,601.00	0.00 *1
Donations	18,150.00	14,850.00	12,000.00
Total Revenue	<u>\$242,244.00</u>	<u>\$240,475.00</u>	<u>\$260,451.72</u>

	Estimates 2024	Budget 2024	Budget 2025
Expenditures			
Payroll	\$169,027.00	\$169,027.00	\$177,669.54 *2
Benefits	8,538.00	8,668.00	9,000.00
Pension	10,000.00	10,000.00	13,496.60
WSIB	611.00	611.00	671.13
E.H.T.	1,470.00	1,770.00	1,676.97
Training	226.00	600.00	680.00
Payroll Services	1,803.00	1,600.00	1,700.00
Circulation Materials	7,470.00	5,250.00	5,700.00
Interloans	399.00	375.00	375.00
Programming	2,283.00	1,000.00	1,000.00
Sewer & Water	555.00	450.00	555.00
Hydro & Heating	6,292.00	6,500.00	7,100.00
Security	490.00	700.00	700.00
Elevator	5,708.00	6,300.00	5,000.00
Insurance	6,257.00	6,000.00	6,240.00
Janitorial Services	800.00	5,700.00	5,700.00
Maintenance & Snow Removal	2,874.00	4,000.00	4,003.68
Maintenance Reserve	0.00	1,200.00	1,200.00
Internet and Telephone	981.00	740.00	740.00
Computers & Related Items	1,649.00	1,300.00	1,500.00
Contracted Computer Services	1,110.00	1,500.00	1,500.00
Associations Fees	3,105.00	3,105.00	3,148.00
Off. Supplies & Postage	1,000.00	1,450.00	1,150.00
Copier	3,769.00	3,200.00	3,700.00
Audit	2,671.00	2,800.00	4,000.00
Advertising and Promotion	750.00	750.00	750.00
Bank Service Charges	576.00	250.00	270.00
Miscellaneous	652.00	799.00	125.00
Total Expenditures	<u>\$241,066.00</u>	<u>\$245,645.00</u>	<u>\$259,350.92</u>

*1 Pay Equity Grant is reported on page two with other grants

*2 Includes Wages and Salaries plus EI and CPP benefits, Pay Equity Grant amount has been removed.
actual 2024 figure

**Powassan & District Union Public Library
Grants & Special Project Budget 2025**

Revenue	Estimates 2024	Budget 2024	Budget 2025
Pay Equity Grant			7,601.00
Student Grants	4,634.00	\$4,634.00	\$4,928.00
Prov. Senior Community Grant	7,816.00	\$7,816.00	\$0.00
Trillium Resilience Grant *3	22,400.00	22,400.00	0.00
Trillium Capital Grant - 2024 *4	25,000.00	25,000.00	0.00
Internet Connectivity Grant	2,760.00	2,760.00	2,760.00
Total Revenue	\$62,610.00	\$62,610.00	\$15,289.00

*1

Expenditures	Estimates 2024	Budget 2024	Budget 2025
Pay Equity Grant			\$7,601.00
Students Grants	\$6,105.00	\$5,958.00	6,028.80
Trillium Resilience Grant - Spent	12,741.07	\$22,400.00	0.00
Trillium Res. Grant - Pending	9,658.93		0.00
Trillium Capital Grant - Spent	14,236.91	\$25,000.00	0.00
Trillium Capital Grant - Pending	10,763.09		0.00
Prov. Senior Com. Grant - Spent	1,126.12	\$7,816.00	0.00
Senior Com. Grant - Pending	6,689.88		0.00
Quiet Room	6,836.00	\$6,836.00	0.00
Legion Senior Expenses	2,000.00	\$2,000.00	0.00
Internet Connectivity Grant	2,760.00	2,760.00	2,760.00
Total Expenditure	\$72,917.00	\$72,770.00	\$16,389.80

*2

*1 No value is recorded due to the uncertainty of application success

*2 No value recorded due to uncertainty of remaining costs carried over from previous year.

*3 The Trillium Resilience Grant application was done in partnership with the Mun. of Powassan

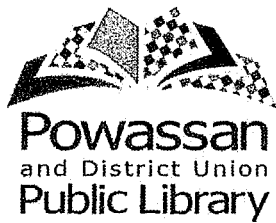
*4 The Trillium Capital Grant application was done in partnership with the Township of Chisholm

**Powassan & District Union Public Library
Budget 2025**

Revenue	Estimates 2024	Budget 2024	Budget 2025
Operating Budget	\$ 242,244.00	\$ 240,475.00	\$ 260,451.72
Grants & Spec. Projects	\$ 62,610.00	<u>\$ 62,610.00</u>	<u>\$ 15,289.00</u>
Total Revenue	<u><u>\$ 304,854.00</u></u>	<u><u>\$ 303,085.00</u></u>	<u><u>\$ 275,740.72</u></u>

Expenditures	Estimates 2024	Budget 2024	Budget 2025
Operating Budget	\$ 241,066.00	\$ 245,645.00	\$ 259,350.92
Grants & Spec. Projects	\$ 72,917.00	<u>\$ 72,770.00</u>	<u>\$ 16,389.80</u>
Total Expenditures	<u><u>\$ 313,983.00</u></u>	<u><u>\$ 318,415.00</u></u>	<u><u>\$ 275,740.72</u></u>

Revenue	<u><u>-\$ 9,129.00</u></u>	<u><u>-\$ 15,330.00</u></u>	<u><u>\$ -</u></u>
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2025 Proposed Installments for Library Services

Municipality of Powassan	\$141,617.43
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12 monthly payments of \$11,801.45

Township of Chisholm	\$ 23,568.45
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12 monthly payments of \$1,964.04

Township of Nipissing	<u>\$ 41,554.90</u>
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12 monthly payments of \$3,462.91

Total 2025 Library Fees	\$206,740.78
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Corporation of the Township of Chisholm

*Municipal Office: 2847 Chiswick Line
Powassan, Ont. P0H 1Z0
Phone (705) 724-3526 - Fax (705) 724-5099
info@chisholm.ca*

Leo Jobin, Mayor
Jennistine Leblond, CAO Clerk-Treasurer

December 12, 2019

Sent by email and register mail

Maureen Lang, CAO
Municipality of Powassan
250 Clark Street
Powassan, ON P0H1K0

Dear Maureen:

RE: CHISHOLM NOTICE TO WITHDRAW FROM AGREEMENT

Please accept this letter as notice of the Corporation of the Township of Chisholm giving one (1) year notice of our intent to withdrawal from the agreement for the sharing of the maintenance of the Powassan and District Union Library.

Council, at the December 10th 2019 Regular Council meeting, passed a resolution giving the CAO direction to give official notice that we are withdrawing from the agreement.

If you have any questions or concerns, please contact me.

Sincerely,

Jennistine (Jenny) Leblond
CAO Clerk-Treasurer

Resolution 2019-321

James Gauthier and Chris Jull: Be it resolved that the Council of the Township of Chisholm approves the Approval of the Personal Services Agreement between the Corporation of the Township of Chisholm and Brian McClure, By-law Enforcement Officer dated December 10, 2019. (Encl.).

'Carried'

Resolution 2019-322

Chris Jull and James Gauthier: Be it resolved that the Council of the Corporation of the Township of Chisholm approve the Workplace Violence and Harassment Policy and Program to replace Policy 4.10 Workplace Discrimination and Harassment and 4.11 Workplace Violence as recommended by the General Government Committee.

'Carried'

PUBLIC WORKS REPORT

OPEN FORUM

Resolution 2019-323

Chris Jull and James Gauthier: Be it resolved that the Council of the Corporation of the Township of Chisholm gives notice to the other members of the Powassan and District Union Library as per Agreement.

'Carried'

Resolution 2019-324

James Gauthier and Chris Jull: Be it resolved that that the council of the Corporation of the Township of Chisholm does now move into 'In Camera' to discuss person matters related to identifiable individuals, including municipal or local employees as per section 239(2)(b) of the Municipal Act.

Time: 7:38 p.m.

'Carried'

Resolution 2019-325

Chris Jull and James Gauthier: Be it resolved that the council of the Corporation of the Township of Chisholm does now return to regular meeting.

'Carried'

Time: 8:05 p.m.

THIS AGREEMENT MADE IN TRIPLICATE THIS 31st DAY OF OCTOBER 2021

BETWEEN:

THE CORPORATION OF THE **MUNICIPALITY OF POWASSAN**
hereinafter called Powassan of the First part

AND: THE CORPORATION OF THE **TOWNSHIP OF NIPISSING**
hereinafter called Nipissing in the Second part

AND: THE CORPORATION OF THE **TOWNSHIP OF CHISHOLM**
hereinafter called Chisholm in the Third part

WHEREAS the parties hereto wish to enter into an agreement to provide for the maintenance of the Powassan and District Union Library, as provided for in the Public Libraries Act, R.S.O. 1990, c. P-44, Section 5(1) and 9(4).

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the mutual covenants and conditions contained herein and subject to the terms and conditions hereinafter set forth, the parties hereto agree as follows:

1. The Powassan and District Union Public Library Board shall be comprised of the members appointed by the respective councils as follows:

The Corporation of the Municipality of Powassan shall have a minimum of three (3) members and a maximum of five (5) members;

The Corporation of the Township of Nipissing shall have a minimum of one (1) member and a maximum of two (2) members;

The Corporation of the Township of Chisholm shall have a minimum of one (1) member and a maximum of two (2) members.

2. All grants for library purposes, whether municipal, provincial, federal or otherwise, received by the member municipality shall be forthwith delivered to the Chief Executive Officer (CEO) for deposit to the library account. If and when the Board initiates or changes any major monetary changes each council shall be notified in writing.

3. A membership registry shall be kept by the library and at the end of each calendar year each municipality shall be given the number of users per municipality. In accordance, the library CEO will submit a levy to each municipality.

4. The cost of operating and maintaining the Powassan and District Union Library shall be based on a formula determined by each municipality's membership count. This count shall be

completed by December 31st of each year for municipal budget purposes.

Municipality of Powassan
Township of Nipissing
Township of Chisholm

5. Any party may withdraw from this agreement on the 31st day of December in the year preceding the contract renewal, notifying the other municipalities by way of registered mail.

6. The renewal of this contract shall be the responsibility of the CAO for the municipality with the highest membership count to be completed in the year preceding the municipal election.

7. This agreement shall replace all prior agreements

8. In witness whereof the parties hereto have hereunto affixed their respective corporate seals, attested by the hands of their respective officers duly authorized in that behalf.

THE CORPORATION OF THE MUNICIPALITY OF
POWASSAN

Mayor

CAO

THE CORPORATION OF THE TOWNSHIP OF CHISHOLM

Mayor

CAO

THE CORPORATION OF THE TOWNSHIP OF NIPISSING

Mayor

CAO

Public Libraries Act

R.S.O. 1990, CHAPTER P.44

CURRENT Consolidation period: December 10, 2019 - e-Laws currency date (March 4, 2025)

Last amendment: 2019, c. 14, Sched. 12.

Legislative History

Table of contents

Definitions

1 In this Act,

“board” in Part I means a public library board, a union board, a county library board or a county library co-operative board; (“conseil”)

“lower-tier municipality”, in relation to a county, means a municipality that forms part of the county for municipal purposes; (“municipalité de palier inférieur”)

“Minister” means the Minister of Culture or such other member of the Executive Council to whom the administration of this Act may be assigned under the *Executive Council Act*; (“ministre”)

“municipality” means a local municipality; (“municipalité”)

“prescribed” means prescribed by the regulations; (“prescrit”)

“regulations” means the regulations made under this Act; (“rèlements”)

“single-tier municipality”, in relation to a county, means a municipality that is geographically located within the county but does not form part of the county for municipal purposes. (“municipalité à palier unique”) R.S.O. 1990, c. P.44, s. 1; 2002, c. 17, Sched. C, s. 24 (1); 2002, c. 18, Sched. F, s. 3 (1-3); 2009, c. 33, Sched. 11, s. 7 (1).

PART I

PUBLIC LIBRARY SERVICE

PUBLIC LIBRARY BOARDS

Public libraries continued

2 Every public library established under a predecessor of this Part that was being operated immediately before the 29th day of March, 1985, is continued subject to this Part. R.S.O. 1990, c. P.44, s. 2.

Establishment of public library

3 (1) The council of a municipality may by by-law establish a public library. R.S.O. 1990, c. P.44, s. 3 (1); 2002, c. 18, Sched. F, s. 3 (4).

Copy of by-law to be sent to Minister

(2) When a by-law is passed under subsection (1), the clerk shall promptly mail or deliver a copy of the by-law to the Minister. R.S.O. 1990, c. P.44, s. 3 (2).

Board

(3) A public library shall be under the management and control of a board, which is a corporation known in English as The *(insert name of municipality)* Public Library Board and in French as Conseil de la bibliothèque publique de *(insert name of municipality)*. R.S.O. 1990, c. P.44, s. 3 (3).

UNION BOARDS

Union libraries continued

4 Every union public library established under a predecessor of this Part that was being operated immediately before the 29th day of March, 1985, is continued subject to this Part. R.S.O. 1990, c. P.44, s. 4.

Establishment of union public library

5 (1) The councils of two or more municipalities may make an agreement for the establishment of a union public library. R.S.O. 1990, c. P.44, s. 5 (1).

Agreement

(2) An agreement under subsection (1) shall specify what proportion of the cost of the establishment, operation and maintenance of the union public library, including the cost of existing libraries, shall be paid by each municipality. R.S.O. 1990, c. P.44, s. 5 (2).

Union board

(3) A union public library shall be under the management and control of a union board, which is a corporation known in English as The *(insert appropriate name)* Union Public Library Board and in French as Conseil de la bibliothèque publique unie de *(insert appropriate name)*. R.S.O. 1990, c. P.44, s. 5 (3).

Dissolution of public library boards

(4) When an agreement is made under subsection (1),

(a) the public library boards established for the municipalities for which the union board is established are dissolved; and

(b) the assets and liabilities of those public library boards are vested in and assumed by the union board unless the agreement provides otherwise. 2002, c. 18, Sched. F, s. 3 (5).

Copy of agreement to be sent to Minister

(5) When an agreement is made under subsection (1), the clerk of the municipality that has the greatest population shall promptly mail or deliver a copy of the agreement to the Minister. R.S.O. 1990, c. P.44, s. 5 (5).

COUNTY LIBRARY BOARDS

County libraries continued

6 Every county library established under a predecessor of this Part that was being operated immediately before the 29th day of March, 1985, is continued subject to this Part. R.S.O. 1990, c. P.44, s. 6.

County library establishment

7 (1) Where resolutions of the councils of at least two-thirds of the municipalities forming part of a county for municipal purposes request that the county establish a county library, the council of the county may by by-law establish a county library for those municipalities. R.S.O. 1990, c. P.44, s. 7 (1).

Copy of by-law to be sent to Minister

(2) When a by-law is passed under subsection (1), the clerk shall promptly mail or deliver a copy of the by-law to the Minister. R.S.O. 1990, c. P.44, s. 7 (2).

Additional members: agreements

(3) At any time after a county library is established, the council of a non-participating lower-tier municipality or single-tier municipality and the county council may make an agreement bringing the non-participating lower-tier municipality or single-tier municipality into the county library, and the county council shall amend the establishing by-law accordingly. 2002, c. 17, Sched. C, s. 24 (2).

Contents of agreement

(4) An agreement under subsection (3) shall specify what proportion of the cost of the establishment, operation and maintenance of the county library shall be paid by the county and the single-tier municipality, respectively. 2002, c. 17, Sched. C, s. 24 (2).

Dissolution of public library boards, etc.

(5) When a county library is established,

(a) every public library board and county library co-operative board established for a municipality or any part thereof that is included in the area for which the county library is established is dissolved; and

(b) the assets and liabilities of those boards are vested in and assumed by the county library board unless the by-law establishing the county library provides otherwise. 2002, c. 18, Sched. F, s. 3 (6).

Idem

(6) When a municipality joins a county library, subsection (5) applies with necessary modifications. R.S.O. 1990, c. P.44, s. 7 (6).

County library board

(7) A county library shall be under the management and control of a board, which is a corporation known in English as The (*insert name of county*) County Library Board and in French as Conseil de la bibliothèque du comté de (*insert name of county*). R.S.O. 1990, c. P.44, s. 7 (7).

COUNTY LIBRARY CO-OPERATIVE BOARDS

County library co-operative boards continued

8 (1) Every county library co-operative board established under a predecessor of this Act that was in existence immediately before the 29th day of March, 1985, is continued subject to this Part. R.S.O. 1990, c. P.44, s. 8 (1).

When dissolved

(2) If a county library co-operative board has jurisdiction in an area for which a county library is established, the county library co-operative board is dissolved, and its assets and

liabilities are vested in and assumed by the county library board. 2002, c. 18, Sched. F, s. 3 (7).

GENERAL

Composition of public library board

9 (1) A public library board shall be composed of at least five members appointed by the municipal council. 2002, c. 18, Sched. F, s. 3 (8).

Composition of union board

(2) A union board shall be composed of at least five members appointed by the councils of the affected municipalities in the proportions and in the manner specified in the agreement made under subsection 5 (1). 2002, c. 18, Sched. F, s. 3 (8).

Composition of county library board

(3) A county library board shall be composed of at least five members appointed by the county council. 2002, c. 18, Sched. F, s. 3 (8).

Same

(4) When a single-tier municipality joins a county library, the members of the county library board shall be appointed by the county council and the council of the single-tier municipality in the proportions agreed upon by the county council and the council of the single-tier municipality. 2002, c. 18, Sched. F, s. 3 (8).

Composition of county library co-operative board

(5) A county library co-operative board shall be composed of at least five members appointed by the county council. 2002, c. 18, Sched. F, s. 3 (8).

✓ Section Amendments with date in force (d/m/y)

Board members

10 (1) A person is qualified to be appointed as a member of a board who is a member of the appointing council or,

(a) is at least eighteen years old;

(b) is a Canadian citizen or a permanent resident of Canada within the meaning of the *Immigration and Refugee Protection Act* (Canada);

(c) is,

(i) a resident of the municipality for which the board is established in the case of a public library board, a resident of one of the municipalities for which the board is established in the case of a union board, a resident of one of the participating municipalities in the case of a county library board, or a resident of the area served by the board in the case of a county library co-operative board,

(ii) a resident of a municipality that has a contract with the board under section 29,

(iii) a resident of the board area of a local service board that has a contract with the board under section 29,

(iv) a member of an Indian band that has a contract with the board under section 29, or

(v) a member of a second board that has entered into a contract with the board to purchase from it library services for the residents of the second board; and

(d) is not employed by the board or by the municipality or county or, in the case of a union board, by any of the affected municipalities. R.S.O. 1990, c. P.44, s. 10 (1); 2002, c. 18, Sched. F, s. 3 (9); 2019, c. 14, Sched. 12, s. 1.

Number of council members on board limited

(2) The appointing council shall not appoint more of its own members to a board than the number that is,

(a) in the case of a public library board or union board, one less than a majority of the board; and

(b) in the case of a county library or a county co-operative library, a bare majority of the board. R.S.O. 1990, c. P.44, s. 10 (2).

Term

(3) A board member shall hold office for a term concurrent with the term of the appointing council, or until a successor is appointed, and may be reappointed for one or more further terms. R.S.O. 1990, c. P.44, s. 10 (3).

Time for making appointments

(4) The first appointments of members of a new board shall be made at a regular meeting of council and the member shall take office as soon as possible thereafter, and thereafter appointments shall be made at the first meeting of council in each term, but if the council fails to make the appointments at its first meeting, it shall do so at any regular or special meeting held within 60 days after its first meeting. R.S.O. 1990, c. P.44, s. 10 (4); 2002, c. 18, Sched. F, s. 3 (10).

✓ Section Amendments with date in force (d/m/y)

Notice of vacancies

11 (1) The clerk of the appointing municipality or county or, in the case of a union board, the clerks of the affected municipalities shall give public notice of vacancies on the board by publishing a notice of them, inviting applications, in a newspaper of general circulation in the municipality. R.S.O. 1990, c. P.44, s. 11 (1).

Idem

(2) The notice referred to in subsection (1) shall be in English or in both English and French, as may be appropriate. R.S.O. 1990, c. P.44, s. 11 (2).

(3) Repealed: 2002, c. 18, Sched. F, s. 3 (11).

✓ Section Amendments with date in force (d/m/y)

Vacancies

12 Where a vacancy arises in the membership of a board, the appointing council shall promptly appoint a person to fill the vacancy and to hold office for the unexpired term, except where the unexpired term is less than forty-five days. R.S.O. 1990, c. P.44, s. 12.

Disqualification of board member

13 If a board member,

- (a) is convicted of an indictable offence;
- (b) becomes incapacitated;

(c) is absent from the meetings of the board for three consecutive months without being authorized by a board resolution;

(d) ceases to be qualified for membership under clause 10 (1) (c); or

(e) otherwise forfeits his or her seat,

the member's seat becomes vacant and the remaining members shall forthwith declare the seat vacant and notify the appointing council accordingly. R.S.O. 1990, c. P.44, s. 13.

First meeting

14 (1) The first meeting of a board in a new term shall be called,

(a) if a by-law has been passed under subsection (2), by the chief executive officer appointed under subsection 15 (2); and

(b) if no by-law has been passed under subsection (2), by the clerk of the appointing council or, in the case of a union board, the clerk of the municipality having the greatest population. R.S.O. 1990, c. P.44, s. 14 (1).

By-law re calling first meeting

(2) A municipal council or, in the case of a union board, a majority of the municipal councils affected may by by-law authorize the chief executive officer appointed under subsection 15 (2) to call the first meeting of the board in each new term. R.S.O. 1990, c. P.44, s. 14 (2).

Chair

(3) A board shall elect one of its members as chair at its first meeting in a new term. R.S.O. 1990, c. P.44, s. 14 (3).

Acting chair

(4) In the absence of the chair, the board may appoint one of its members as acting chair. R.S.O. 1990, c. P.44, s. 14 (4).

Staff

15 (1) A board may appoint and remove such employees as it considers necessary, determine the terms of their employment, fix their remuneration and prescribe their duties. R.S.O. 1990, c. P.44, s. 15 (1); 1993, c. 27, Sched.

Chief executive officer

(2) A board shall appoint a chief executive officer who shall have general supervision over and direction of the operations of the public library and its staff, shall attend all board meetings and shall have the other powers and duties that the board assigns to him or her from time to time. R.S.O. 1990, c. P.44, s. 15 (2).

Secretary

(3) A board shall appoint a secretary who shall,

- (a) conduct the board's official correspondence; and
- (b) keep minutes of every meeting of the board. R.S.O. 1990, c. P.44, s. 15 (3).

Treasurer

(4) A board shall appoint a treasurer who shall,

- (a) receive and account for all the board's money;
- (b) open an account or accounts in the name of the board in a chartered bank, trust company or credit union approved by the board;
- (c) deposit all money received on the board's behalf to the credit of that account or accounts; and
- (d) disburse the money as the board directs. R.S.O. 1990, c. P.44, s. 15 (4).

Idem

(5) The same person may be both the secretary and the treasurer, and the chief executive officer appointed under subsection (2) may be the secretary and may be the treasurer. R.S.O. 1990, c. P.44, s. 15 (5).

✓ Section Amendments with date in force (d/m/y)

Meetings

16 (1) A board shall hold at least seven regular meetings in each year. 2019, c. 14, Sched. 12, s. 2.

Special meetings

(2) The chair or any two members of a board may summon a special meeting of the board by giving each member reasonable notice in writing, specifying the purpose for which the meeting is called. R.S.O. 1990, c. P.44, s. 16 (2).

(3), (4) Repealed: 2002, c. 17, Sched. C, s. 24 (4).

Quorum

(5) The presence of a majority of the board is necessary for the transaction of business at a meeting. R.S.O. 1990, c. P.44, s. 16 (5).

Voting

(6) The chair or acting chair of a board may vote with the other members of the board upon all questions, and any question on which there is an equality of votes shall be deemed to be negative. R.S.O. 1990, c. P.44, s. 16 (6).

✓ Section Amendments with date in force (d/m/y)

Open and closed meetings

16.1 (1) In this section,

“committee” means any advisory or other committee, subcommittee or similar entity of which at least 50 per cent of the members are also members of the board; (“comité”)

“meeting” means any regular, special, committee or other meeting of the board. (“réunion”) 2002, c. 17, Sched. C, s. 24 (5).

Open meetings

(2) Except as provided in this section, all meetings shall be open to the public. 2002, c. 17, Sched. C, s. 24 (5).

Improper conduct

(3) The board chair may expel any person for improper conduct at a meeting. 2002, c. 17, Sched. C, s. 24 (5).

Closed meetings

(4) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

- (a) the security of the property of the board;
- (b) personal matters about an identifiable individual;
- (c) a proposed or pending acquisition or disposition of land by the board;
- (d) labour relations or employee negotiations;
- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the board;
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (g) a matter in respect of which a board or committee of a board may hold a closed meeting under another Act. 2002, c. 17, Sched. C, s. 24 (5).

Other criteria

(5) A meeting shall be closed to the public if the subject matter relates to the consideration of a request under the *Municipal Freedom of Information and Protection of Privacy Act* if the board or committee of the board is the head of an institution for the purposes of that Act. 2002, c. 17, Sched. C, s. 24 (5).

Resolution

(6) Before holding a meeting or part of a meeting that is to be closed to the public, a board or committee of the board shall state by resolution,

- (a) the fact of the holding of the closed meeting; and
- (b) the general nature of the matter to be considered at the closed meeting. 2002, c. 17, Sched. C, s. 24 (5).

Open meeting

(7) Subject to subsection (8), a meeting shall not be closed to the public during the taking of a vote. 2002, c. 17, Sched. C, s. 24 (5).

Exception

(8) A meeting may be closed to the public during a vote if,

(a) subsection (4) or (5) permits or requires the meeting to be closed to the public; and

(b) the vote is for a procedural matter or for giving directions or instructions to officers, employees or agents of the board or committee of the board or persons retained by or under contract with the board. 2002, c. 17, Sched. C, s. 24 (5).

✓ Section Amendments with date in force (d/m/y)

Language

17 A board may conduct its meetings in English or French or in both English and French and subsections 247 (1), (4), (5) and (6) of the *Municipal Act, 2001* or subsections 195 (1), (4), (5) and (6) of the *City of Toronto Act, 2006*, as the case may be, apply with necessary modifications. 2002, c. 17, Sched. C, s. 24 (6); 2006, c. 32, Sched. C, s. 53 (1).

✓ Section Amendments with date in force (d/m/y)

Expenses

18 A board may reimburse its members for proper travelling and other expenses incurred in carrying out their duties as members. R.S.O. 1990, c. P.44, s. 18.

Real property

19 (1) A board may, with the consent of the appointing council or, where it is a union board, the consent of a majority of the councils of the municipalities for which it was established,

(a) acquire land required for its purposes by purchase, lease, expropriation or otherwise;

(b) erect, add to or alter buildings;

(c) acquire or erect a building larger than is required for library purposes, and lease any surplus part of the building; and

(d) sell, lease or otherwise dispose of any land or building that is no longer required for the board's purposes. R.S.O. 1990, c. P.44, s. 19 (1).

Application of *Expropriations Act*

(2) The *Expropriations Act* applies to the expropriation of land under subsection (1). R.S.O. 1990, c. P.44, s. 19 (2).

Powers and duties of board

20 A board,

- (a) shall seek to provide, in co-operation with other boards, a comprehensive and efficient public library service that reflects the community's unique needs;
- (b) shall seek to provide library services in the French language, where appropriate;
- (c) shall operate one or more libraries and ensure that they are conducted in accordance with this Act and the regulations;
- (d) may operate special services in connection with a library as it considers necessary;
- (e) shall fix the times and places for board meetings and the mode of calling and conducting them, and ensure that full and correct minutes are kept;
- (f) shall make an annual report to the Minister and make any other reports or provide any other information required by this Act and the regulations or requested by the Minister from time to time;
- (g) shall make provision for insuring the board's real and personal property;
- (h) shall take proper security for the treasurer; and
- (i) may appoint such committees as it considers expedient. R.S.O. 1990, c. P.44, s. 20; 2009, c. 33, Sched. 11, s. 7 (3).

✓ Section Amendments with date in force (d/m/y)

Operation of branch libraries by county library board

21 A county library board shall operate a branch library in each local municipality that operated a public library before that municipality became part of the county library system, unless the county council and the council of the municipality concerned agree otherwise. R.S.O. 1990, c. P.44, s. 21.

Employee benefits

Pensions

22 (1) A board may, by resolution, provide pensions for employees or any class of them and their surviving spouses and children. 2006, c. 32, Sched. C, s. 53 (2).

Sick leave credits

(2) A board may, by resolution, establish a system of sick leave credit gratuities for employees or any class of them in the manner and subject to the conditions set out in section 281 of the *Municipal Act, 2001* or section 220 of the *City of Toronto Act, 2006*, as the case may be, and those sections apply with necessary modifications. 2006, c. 32, Sched. C, s. 53 (2).

✓ Section Amendments with date in force (d/m/y)

Libraries to be open to public

23 (1) A board shall not make a charge for admission to a public library or for use in the library of the library's materials. R.S.O. 1990, c. P.44, s. 23 (1).

Certain library services free

(2) Every board shall allow the public to,

(a) reserve and borrow circulating materials that are prescribed or belong to a prescribed class; and

(b) use reference and information services as the board considers practicable,

without making any charge. R.S.O. 1990, c. P.44, s. 23 (2).

Fees

(3) A board may impose such fees as it considers proper for,

(a) services not referred to in subsections (1) and (2);

(b) the use of the parts of a building that are not being used for public library purposes; and

(c) the use of library services by persons who do not reside in the area of the board's jurisdiction. R.S.O. 1990, c. P.44, s. 23 (3).

Rules

(4) Subject to the regulations, a board may make rules,

- (a) for the use of library services;
- (b) for the admission of the public to the library;
- (c) for the exclusion from the library of persons who behave in a disruptive manner or cause damage to library property;
- (d) imposing fines for breaches of the rules;
- (e) suspending library privileges for breaches of the rules; and
- (f) regulating all other matters connected with the management of the library and library property. R.S.O. 1990, c. P.44, s. 23 (4).

Estimates

24 (1) A public library board, county library board or county library co-operative board shall submit to the appointing council, annually on or before the date and in the form specified by the council, estimates of all sums required during the year for the purposes of the board. R.S.O. 1990, c. P.44, s. 24 (1).

Approval of estimates

(2) The amount of the board's estimates that is approved or amended and approved by the council shall be adopted by the board and shall be paid to the board out of the money appropriated for it. R.S.O. 1990, c. P.44, s. 24 (2).

Idem

(3) The board shall apply the money paid to it under subsection (2) in accordance with the estimates as approved, subject to subsection (4). R.S.O. 1990, c. P.44, s. 24 (3).

Council may authorize variation

(4) The council may, in its approval of the board's estimates or at any time at the board's request, authorize the board to apply a specified amount or percentage of the money paid to it under subsection (2) otherwise than in accordance with the items of the estimates as approved. R.S.O. 1990, c. P.44, s. 24 (4).

Idem: union board

(5) A union board shall submit its estimates to each of the councils of the municipalities for which the board was established, and subsections (1), (2), (3) and (4) apply to the union board with necessary modifications. R.S.O. 1990, c. P.44, s. 24 (5).

Where two or more municipalities concerned

(6) A union board shall submit with its estimates a statement as to the proportion of the estimates that is to be charged to each of the municipalities, and if the estimates of the board are approved or amended and approved by the councils of the municipalities representing more than one-half of the population of the area for which the board was established, they are binding on all the municipalities. R.S.O. 1990, c. P.44, s. 24 (6).

(7), (8) REPEALED: 2009, c. 33, Sched. 11, s. 7 (4).

✓ Section Amendments with date in force (d/m/y)

Debentures for library purposes

25 (1) The sums required by a public library board or union board for the purposes of acquiring land, for building, erecting or altering a building or for acquiring books and other things required for a newly established library may, on the application of the board, be raised by the issue of municipal debentures. R.S.O. 1990, c. P.44, s. 25 (1); 1996, c. 32, s. 83 (1).

Application to council

(2) The board's application shall be made to the council or councils of the municipality or municipalities for which the board was established. R.S.O. 1990, c. P.44, s. 25 (2).

Council to deal with application

(3) The council or, if more than one, each of the councils, at the first meeting after receiving the application or as soon thereafter as possible, shall consider and approve or disapprove it, and if a vote in any council results in a tie, the application shall be deemed to be disapproved by the council. R.S.O. 1990, c. P.44, s. 25 (3).

Issue of debentures

(4) If the council, or a majority of the councils where there are more than one, approves the application, the council of the municipality or, if more than one, the council of the

municipality that has the greatest population shall raise the sum required by the issue of debentures in the manner provided under the *Municipal Act, 2001* or the *City of Toronto Act, 2006*, as the case may be, or, if it so desires, the council of any municipality may raise its proportion of the sum required by the issue of its own debentures. R.S.O. 1990, c. P.44, s. 25 (4); 1996, c. 32, s. 83 (2); 2002, c. 17, Sched. C, s. 24 (11); 2006, c. 32, Sched. C, s. 53 (4).

✓ Section Amendments with date in force (d/m/y)

County estimates: accommodation by municipality

Operating costs

26 (1) The amount estimated by a county library board to meet its operating costs, as approved by the council of a county, shall be included in the amounts to be provided by the county under clause 289 (1) (d) of the *Municipal Act, 2001*. 2002, c. 17, Sched. C, s. 24 (12).

Part of levy

(1.1) The amount mentioned in subsection (1) shall form part of the general upper-tier levy of the county, unless not all of the municipalities forming part of the county for municipal purposes participate in the county library, in which case the amount shall form part of a special upper-tier levy of the county that shall be levied in accordance with section 311 of the *Municipal Act, 2001* on all the assessment rateable for upper-tier purposes in the municipalities forming part of the county for municipal purposes and that participate in the county library system. 2002, c. 17, Sched. C, s. 24 (12).

Accommodation may be provided by local municipality

(2) The council of one or more participating municipalities may, at the request of the county library board, rent accommodation to the board and may issue municipal debentures for the cost of constructing a building for the board's purposes, but the ownership of the building shall remain with the municipality unless the board and the council of the municipality agree otherwise. R.S.O. 1990, c. P.44, s. 26 (2); 1996, c. 32, s. 83 (3).

✓ Section Amendments with date in force (d/m/y)

Grant from council

27 The council of any municipality or county may make a grant in money, lands or buildings to a board. R.S.O. 1990, c. P.44, s. 27.

Inspection of records

28 (1) Subject to subsection (2), a person may, during ordinary business hours, inspect any records, books, accounts and documents in the possession or control of a board's secretary. 2002, c. 18, Sched. F, s. 3 (12).

Exception

(2) The secretary shall refuse to allow an inspection under subsection (1) in circumstances in which a head must refuse disclosure under any of sections 6 to 16 of the *Municipal Freedom of Information and Protection of Privacy Act*, and the secretary may refuse to allow an inspection under subsection (1) in circumstances in which a head may refuse disclosure under any of those sections of that Act. 2002, c. 18, Sched. F, s. 3 (12).

✓ Section Amendments with date in force (d/m/y)

Contract for library services

29 (1) The council of a municipality, a local service board or the council of an Indian band may, instead of establishing or maintaining a public library, enter into a contract with a public library board, union board or county library board for the purpose of providing the residents of the municipality or local service board area or the members of the band, as the case may be, with library services, on the terms and conditions set out in the agreement. 2002, c. 17, Sched. C, s. 24 (13); 2009, c. 33, Sched. 11, s. 7 (5).

Reports

(2) The municipal council, local service board or band council entering into a contract under subsection (1) shall make any report required by this Act or the regulations or requested by the Minister. 2009, c. 33, Sched. 11, s. 7 (6).

✓ Section Amendments with date in force (d/m/y)

Payments to boards

30 (1) The Minister shall make a grant to every board for library purposes, on the prescribed conditions. R.S.O. 1990, c. P.44, s. 30 (1).

Idem: where municipality, etc., has contract for library services

(2) The Minister shall make a grant for library purposes to every municipality, local service board or Indian band that has a contract for library services under subsection 29 (1), on the prescribed conditions. R.S.O. 1990, c. P.44, s. 30 (2); 2002, c. 18, Sched. F, s. 3 (14).

Idem: library of regional municipality

(3) Where a regional municipality has established a public library board, the Minister shall make a grant to the board for library purposes as if it were a board under this Part. R.S.O. 1990, c. P.44, s. 30 (3).

Idem: library of Indian band or local service board

(4) Where the council of an Indian band or a local service board has established a public library, the Minister shall make a grant to the Indian band or local service board for library purposes as if it were a board under this Part. R.S.O. 1990, c. P.44, s. 30 (4).

✓ Section Amendments with date in force (d/m/y)

PART II (SS. 31-38) REPEALED: 2009, C. 33, SCHED. 11, S. 7 (7).

31-33 REPEALED: 2009, c. 33, Sched. 11, s. 7 (7).

✓ Section Amendments with date in force (d/m/y)

34 REPEALED: 2009, c. 33, Sched. 11, s. 7 (7).

✓ Section Amendments with date in force (d/m/y)

35-38 REPEALED: 2009, c. 33, Sched. 11, s. 7 (7).

✓ Section Amendments with date in force (d/m/y)

PART III GENERAL

Regulations

39 The Lieutenant Governor in Council may make regulations,

- (a) providing for the distribution of all money appropriated by the Legislature for library purposes;
- (b) prescribing the conditions governing the payments of grants;
- (c) respecting the establishment, organization, management, premises and rules of public libraries;
- (d) prescribing circulating materials or classes of circulating materials for the purpose of clause 23 (2) (a). R.S.O. 1990, c. P.44, s. 39.

Special library service boards

40 (1) The Minister may establish special library service boards to provide the resources and services that the Minister specifies and may make grants to special library service boards out of legislative appropriations for library purposes. R.S.O. 1990, c. P.44, s. 40 (1).

Information to Minister

(2) A special library service board established under subsection (1) shall submit to the Minister any information requested by the Minister. 2009, c. 33, Sched. 11, s. 7 (8).

Toronto Public Library Board

(3) The Toronto Public Library Board shall be deemed to be a special library service board and may provide library resources and services to the Ontario library community. R.S.O. 1990, c. P.44, s. 40 (3); 1997, c. 26, Sched.

✓ Section Amendments with date in force (d/m/y)

Withholding grant on default of board

41 Where a board in any fiscal year fails to comply with this Act or the regulations, the Minister may withhold the whole or any part of the legislative grant that would otherwise be payable to the board for that year. R.S.O. 1990, c. P.44, s. 41.

Dissolution by Minister

42 (1) The Minister may dissolve a public library board, a union board, a county library board or a county library co-operative board where the board has not, during the two year period immediately preceding the dissolution, maintained and operated a library. R.S.O. 1990, c. P.44, s. 42 (1).

Idem

(2) The Minister may dissolve an Ontario library service board where the Ontario library service area under its jurisdiction has been dissolved. R.S.O. 1990, c. P.44, s. 42 (2).

Assets and liabilities of dissolved board

(3) Where a board is dissolved under subsection (1), its assets and liabilities are vested in and assumed by the municipality or county or, in the case of a union board, are distributed as the Minister directs among the municipalities for which the union board was established. R.S.O. 1990, c. P.44, s. 42 (3); 2002, c. 18, Sched. F, s. 3 (16).

Idem

(4) Where a board is dissolved under subsection (2), its assets and liabilities are vested in and assumed by the Crown in right of Ontario. R.S.O. 1990, c. P.44, s. 42 (4); 2002, c. 18, Sched. F, s. 3 (17).

✓ Section Amendments with date in force (d/m/y)

NON-ELIGIBLE SOURCES RECYCLING SERVICES CONTRACT CHISHOLM

This contract (the "Contract") made and entered into as of the 1st of January, 2025 by and between the Township of Chisholm, a municipal corporation, whose offices are located at 2847 Chiswick Line, Powassan, ON P0H 1Z0, hereinafter referred to as the "City" and GFL Environmental Inc., an Ontario corporation, with its principal place of business located at 100 New Park Place #500, Vaughan, ON, L4K 0H9, hereinafter referred to as the "Contractor".

RECITALS

WHEREAS, the City has requested that Contractor provide the collection of recyclable materials from non-eligible sources in the City (collectively, the "Services");

NOW, THEREFORE, in consideration of the mutual promises and agreements herein set forth, the City and the Contractor agree as follows:

- 1) **Contractor Responsibilities and Compensation.** A complete list of non-eligible source stops will be provided by the City to the Contractor prior to the commencement date of the Term. The City will advise the Contractor of any changes to the number of non-eligible source stops to which Services are to be provided monthly. Contractor will collect such non-eligible source stops on a biWeekly (e.g. weekly, bi-weekly, monthly) basis during the Term.
- 2) **Term of Contract.** The initial term of this Contract shall be for a period of 9 months, commencing on April 1, 2025 and ending on December 31, 2025 (the "Term"). Upon the mutual agreement of the Contractor and the City, the Term may be extended at a rate to be mutually agreed upon by the parties hereto.
- 3) **Payment Terms.**
 - a) Contractor shall submit an invoice to the City on or before the 1st day of each month for the Services to be performed during the month for which the invoice is submitted. Payment by the City shall be due and payable within thirty (30) days of the invoice date.
 - b) The rates for non-eligible source recyclable material collection shall be as follows:

\$25 per stop per month based on 4 blue boxes picked up from each stop.

This rate does not apply to other sized bins or other frequency of services. Extra lift charges are \$6/blue box that is set out each collection day
 - c) CM Processing Fee- \$200 + Fuel Surcharge per metric Tonne of material based on the total number of non-eligible stops in the contract. Cost charged by CM and passed through to Chisholm by GFL.
 - i) In the month of April of each calendar year during the SoW Term, the "CPI Component Adjustment" (80%) shall be the percent change in the CPI Index, as published for March of such calendar year, compared to the CPI Index for July 2023.
- 4) **Permits.** Contractor agrees to assume complete responsibility for securing any and all permits,

licenses, privileges, or rights of any nature whatsoever necessary for the collection and disposal of materials under this Contract which are or might be required. Contractor further agrees to abide by any and all rules and regulations that are imposed by any authorized agency or unit of government and save and hold harmless the City from any violation therefrom.

- 5) **Vehicles.** All vehicles and equipment utilized by Contractor in the performance of the services under this Contract shall be kept in a safe and good operating order and in a clean, presentable condition.
- 6) **Assignability.** Contractor shall not assign nor subcontract this Contract or any part thereof to any person or firm unless such assignment or subcontract is first approved in writing by the City, which consent shall not be unreasonably withheld or conditioned.
- 7) **Indemnification.** Contractor shall be liable for any injury or damage occurring as a result of any act or omission of Contractor, any employee, agent, subcontractor or representative of Contractor in the performance of the Services. Contractor hereby agrees to protect, indemnify, and save harmless the City, its officials, officers, agents, servants, and employees (collectively the "Indemnified Parties") from and against any and all claims, demands, suits, losses and settlement including reasonable legal fees actually incurred and all costs in connection therewith for any damages that may be asserted, claims or recovered against the Indemnified Parties by reason or personal injury and/or property damage as a result of any negligent, tortious, or intentional act, error, or omission on the part of Contractor or others whose services are engaged by Contractor or anyone directly or indirectly employed or controlled by either of them in the course of the performance of the Services provided for in the Contract.

The Contractor agrees that it is its responsibility and not the responsibility of the City to safeguard its property or the property and materials that any employees, consultants, or subcontractors use or have in their possession while performing the Services under this Contract.

- 8) **Termination and Default by Contractor.** The City may terminate this Contract prior to its expiration date upon prior written notice of the occurrence of a default, which is not cured by the Contractor within thirty (30) days of the date of notice or as hereinafter provided. Each of the following events shall constitute a default:
 - a) The failure by Contractor to fulfill any of the material covenants, agreements, terms or obligations set forth herein.
 - b) The Contractor ceases to conduct business in the normal course by reason of insolvency, receivership or by or in bankruptcy, whether voluntary or involuntary.

The City shall provide written notice to Contractor specifying the default. If the default specified by the City is not capable of cure within thirty (30) days of the date of notice and Contractor promptly undertakes reasonable actions to cure the failure and diligently pursues same to completion to the reasonable satisfaction of the City, there shall be no default, unless Contractor defaults in its performance on a repeated basis.

- 9) **Failure to Perform Beyond Control of the Contractor.** Notwithstanding any other provision herein to the contrary, the Contractor shall not be in default or otherwise liable for any failure to perform any of its obligations under this Contract, if such failure is caused by forces beyond the control of Contractor including but not limited to war, fire, civil disasters, pandemic, or by any force majeure or act of God. Provided, however, that whenever Contractor seeks to implement

the protection of this section, it must promptly notify the City in writing of the force majeure event, which notice shall specify:

- a) The force majeure event;
- b) Contractor's efforts to resolve the force majeure event as soon as reasonably possible; and,
- c) Contractor's estimate of when the force majeure event will be resolved.

Contractor shall promptly begin and diligently pursue to completion all reasonable actions or activities to eliminate the force majeure event so as to resume performance under this Contract as soon as reasonably possible.

Notwithstanding efforts by Contractor, if the force majeure event impacts the health, safety and welfare of City residents, the City shall have the right to undertake whatever actions it deems appropriate to resolve the force majeure event.

10) **Termination and Default by City.** Contractor may terminate this Contract prior to its expiration date upon prior written notice of the occurrence of a default, which is not cured by the City within thirty (30) days of the date of notice or as hereinafter provided. Each of the following events shall constitute a default:

- a) The failure by the City to fulfill any of its material covenants, agreements, terms or obligations herein.
- b) The failure of the City to pay Contractor within thirty (30) days following receipt of a monthly invoice from the Contractor.

The Contractor shall provide written notice to the City specifying the default. If the default specified by Contractor is not capable of cure within thirty (30) days of the date of notice and the City promptly undertakes reasonable actions to cure the failure and diligently pursues same to completion to the reasonable satisfaction of Contractor, there shall be no default, unless the City defaults in its performance on a repeated basis.

11) **Modification.** The terms of this Contract may only be modified, changed or altered upon the mutual written agreement of Contractor and the City. No such amendment shall be effective and binding unless it expressly makes reference to this Contract, is in writing, has been approved by the City Council, and is signed by the Contractor and the duly authorized representative(s) of the City.

12) **Waiver.** No failure on the part of either party hereto to insist upon the strict performance of any covenant, term, or condition of this Contract or to exercise any right, term, or remedy consequent upon a breach thereof, shall constitute a waiver of any such breach. No waiver of any breach shall affect or alter this Contract, but each and every covenant, term, and condition of this Contract shall continue in full force and effect with respect to any other then existing or subsequent breach thereof.

13) **Entire Agreement.** This Contract, including any exhibits attached thereto, contains the entire agreement between the parties and all prior negotiations and agreements are merged herein.

14) **Compliance with Laws.** The Contractor, its employees and agents, shall carry on its business and operations under this Contract in compliance with all applicable federal, provincial, municipal or local laws, statutes, rules, regulations or ordinances and all other statutory provisions both

State and Federal, regarding hours, rates, etc..

- 15) **Governing Law.** This Contract will be construed in accordance with and governed by the laws of the Province of Ontario
- 16) **Independent Contractor Relationship.** The Contractor is and shall perform this Contract as an independent contractor with complete control over and responsibility for its employees, agents, subcontractors and operations, and for payment of all compensation, benefits, insurance and taxes for such personnel and operations. No employee, agent or representative of the Contractor shall represent, act or be considered as an agent, representative or employee of the City.
- 17) **Notices.** Any notice, request, consent, claim, demand, waiver or other communication required or permitted to be given in connection with this Contract must be given in writing and will be given by hand or sent by courier, or emailed, in each case addressed as follows, and will be deemed to have been received on the day of receipt if by hand or courier, or if given by email twenty-four (24) hours after confirmation of email transmission:

To the City: c/o Jessica Laberge
Admin Assistant
Township of Chisholm
2847 Chiswick Line, Powassan, ON P0H 1Z0Office
705.724.3526
info@chisholm.ca

To the Contractor: GFL Environmental Inc.

Attention: Dave Richmond, Area Vice President, Solid Waste
Email: drichmond@gflenv.com

With a copy by email to:
Attention: Christopher Dovigi, Regional Vice President, Solid Waste
Email: cdovigi@gflenv.com

- 18) **Execution.** This Contract may be executed in one or more counterparts (including counterparts exchanged as by pdf copies), and all such counterparts taken together will be deemed to constitute one and the same instrument and be treated as an original for all purposes.

IN WITNESS WHEREOF, this Contract has been duly executed and shall become effective as of the date first written above.

THE TOWNSHIP OF CHISHOLM

GFL ENVIRONMENTAL INC.

By: _____

By: _____

Title: _____

Title: _____

By: _____

Title: _____

Dated: _____



P. O. Box 250
250 Clark St.

Powassan, Ontario P0H 1Z0

www.powassanmaplesyrupfestival.ca

DONATIONS AND SPONSORSHIPS

We appreciate your generosity and are happy to accommodate your desire to have your donation put towards a specific event, if possible. Please indicate below your 1st, 2nd and 3rd choices for your contribution. If the 1st event you would like to sponsor already has enough contributions to cover, we will allocate your donation to your 2nd or 3rd choices or it will be put toward General Funds.

If you would like to put your business sign adjacent to the event you are sponsoring, please contact Kim at 705 724 2813, ext. 238 to discuss. **We'll also be asking you to send us a pdf of your business logo for our website.** Please send to kbester@powassan.net

Please return this form and your donation to:
Box 250, 250 Clark St., Powassan Ontario

(Donations can also be put in our drop box either outside or inside at 250 Clark). Please do not provide cash this way. Cheques should be made out to THE MUNICIPALITY OF POWASSAN.

PLEASE RESPOND BY MARCH 31ST if possible.

BUSINESS NAME: _____
CONTACT PERSON: _____
EMAIL: _____
ADDRESS: _____

2024 Donation
was \$100.00

CHOICE	EVENT	APPROXIMATE COST	DONATION AMOUNT
	GREAT CANADIAN LUMBERJACK SHOW	\$5,100.00	
	EXPANDED KIDZ ZONE	\$8,000.00	
	LIVE MUSICAL ENTERTAINMENT	\$2,000.00	
	GENERAL FUNDS		

Thanks to our 2024 Sponsors! * 2170641 Ontario Ltd o/a Evan Hughes Excavating * AM Paul Funeral Home * Aultman Custom Homes * Bella Hill Maple Syrup * Best Western – North Bay * Burns 5 Star Construction Ltd. * City of North Bay * Dr. Scott D. Houghton * Fednor * Golden Treasure Maple Syrup Products * Gomoll's Tim-BR-Mart * J & J Equipment Repair Inc. * J.K. (Jim) Moore Petroleum * Kreps Chiropractic * Long's Maple Syrup * Maple Hill Construction * Matthews Maple Syrup * Moore Propane Limited * Municipality of Powassan * NECO * Nipissing Forest Resource Management * Northern Comfort Modular Homes * Northern Ontario Heritage Fund Corporation * Ontario Woodlot Association * Penney & Company Inc. * Powassan Home Hardware Building Centre * Quality Hardwoods * Reality Executive Local Group Inc. Brokerage – Great White North Team * Re/Max Legend Real Estate Brokerage - Monika Gibbings * Scotiabank * Spire Advisors of Assante Capital Management * St. Joseph's Church * Sugarstone Farms * TLC Consulting * The Carriage House Market * The Gibbings Family Band * Trout Creek Feed and Tack * Township of Chisholm * Township of Nipissing * Trout Creek Lions Club * VB Steel *



P. O. Box 250
250 Clark St.

Powassan, Ontario P0H 1Z0

www.powassanmaplesyrupfestival.ca

MAR 04 2025

February 12, 2025

Dear Local Business Owner / Service Organization:

Preparations for this year's annual **Powassan Maple Syrup Festival** being held on April 26, 2025 are in full swing. The Festival is very well known, both in our area, and beyond and is enthusiastically awaited every year by the thousands that attend. What better way to welcome Spring in Northern Ontario than by celebrating the age-old tradition of making maple syrup!

The Festival Committee is comprised of a dozen or more volunteers, along with a municipal councillor and staff member to ensure that the Festival is successful every year. This year's program consists of Musical entertainment, a New and Improved Kidz Zone, the Great Canadian Lumberjack Show and a Lumberjack Competition. Our local not for profits (the United Church, Powassan Lions, St. Joseph's Church and the Powassan Legion) will be providing a lunch and three pancake breakfasts. We will have offsite parking and buses running all day from there to the festival grounds and to Matthews' Maple Sugar Bush. There will be approximately 150+ vendors located both outside on Main Street and indoors at 250 Clark.

We are asking you to consider sponsoring one of the events, or providing a financial contribution to the festival as a whole (see attachment for options). Every Sponsor will be recognized on the Festival website and on signage located throughout the festival grounds. Please contact Kim Bester at 705 724 2813, extension 238 if you have any questions, or would like to know about other ways to get involved in this wonderful community event. We are always looking for more volunteers to assist on the day of the festival. Thank you for your continued assistance. We very much appreciate Your help!

BUSINESS OWNERS – do you plan to be open on the day of the festival?

Let us know so that we can ensure that visitors have access to your business.

Your Truly,

Powassan Maple Syrup Festival Committee

Kim Bester – 705 724 2813, ext 238 / kbester@powassan.net

Thanks to our 2024 Sponsors! * 2170641 Ontario Ltd o/a Evan Hughes Excavating * AM Paul Funeral Home * Aultman Custom Homes * Bella Hill Maple Syrup * Best Western – North Bay * Burns 5 Star Construction Ltd. * City of North Bay * Dr. Scott D. Houghton * Fednor * Golden Treasure Maple Syrup Products * Gomoll's Tim-BR-Mart * J & J Equipment Repair Inc. * J.K. (Jim) Moore Petroleum * Kreps Chiropractic * Long's Maple Syrup * Maple Hill Construction * Matthews Maple Syrup * Moore Propane Limited * Municipality of Powassan * NECO * Nipissing Forest Resource Management * Northern Comfort Modular Homes * Northern Ontario Heritage Fund Corporation * Ontario Woodlot Association * Penney & Company Inc. * Powassan Home Hardware Building Centre * Quality Hardwoods * Reality Executive Local Group Inc. Brokerage – Great White North Team * Re/Max Legend Real Estate Brokerage - Monika Gibbings * Scotiabank * Spire Advisors of Assante Capital Management * St. Joseph's Church * Sugarstone Farms * TLC Consulting * The Carriage House Market * The Gibbings Family Band * Trout Creek Feed and Tack * Township of Chisholm * Township of Nipissing * Trout Creek Lions Club * VB Steel *

MAR 07 2025



POWASSAN AGRICULTURAL SOCIETY

PO Box 147
Powassan, ON
P0H1Z0

powagsoc@gmail.com
powassanfallfair.ca

Township of Chisholm
RR#4
POWASSAN, ON
P0H1Z0

Greetings Councillors:

As the fundraising chair of the Powassan Agricultural Society, I am writing to request your support in our upcoming 2025 Powassan Fall Fair.

A cash donation is greatly appreciated. You may also direct your donation to a specific event such as an event for children, the Demolition Derby or Horse Pulls. You may also sponsor an item in our prize books.

On behalf of the Powassan Agricultural Society, I thank you for your unwavering support over the years.

Sincerely,
Isabel Topps
Director

Donation for prev
years
2024 - \$100
2023 - \$100
2022 - \$100

**Resolution
Regular Council Meeting**



Agenda Number: 15.2.
Resolution Number 25-054
Title: 25-R-22 Northern Highway Safety Plan
Date: Monday, February 24, 2025

Moved by: M. Lubbock
Seconded by: S. Cote

WHEREAS THE TransCanada Highway is the road system meant to move goods and people across the country, but it is no longer equipped to do that safely in Northern Ontario.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Coleman hereby support the Northern Highway Safety Plan proposed by MPP Guy Bourgois, MPP Lise Vaugeois and MPP John Vanthof which includes the following;

Immediate Actions:

- Require all new drivers to be tested by MTO-certified inspectors instead of third-party companies.
- Return highway maintenance operations to the MTO while working with northern contractors.
- Increase staff at inspection sites, weigh scales, and OPP traffic enforcement.
- Expedite the 2+1 highway pilot project and use excavated material to build additional rest stops and parking areas.

Short-Term Improvements:

- Mandate snow tires for all passenger vehicles in Northern Ontario.
- Ensure driving schools comply with the MELT training system and improve MELT to include winter driving training.
- Address the abuse of "self-insurance provisions" and ensure fair payment for tow truck operators and service providers.
- Require all commercial vehicles to have dash cams.
- Increase the use of traffic cameras and photo radar to reduce speeding.
- Promote rail transport to reduce commercial truck traffic on northern highways.
- Upload connecting links back to the provincial highway system for consistent maintenance.
- Upgrade and expand rest stops with heated washrooms to meet traveler needs.
- Provide compensation to municipalities for damage to local roads caused by highway detours.

Long-Term Solutions:

- Widen and pave all shoulders on Highways 11 and 17.
- Convert Highways 11 and 17 into divided four-lane highways where possible or implement a continuous three-lane system if the 2+1 project proves successful.

AND FURTHER THAT a copy of this resolution be forwarded to the Minister of Transportation; the Minister of Municipal Affairs & Housing; all Provincial Leaders; the Temiskaming Municipal Association; the Federation of Northern Ontario Municipalities (FONOM); the Northwestern Ontario Municipal Association (NOMA); and all municipalities in Ontario.

CARRIED

Certified True Copy

A handwritten signature in black ink, appearing to read 'CWO', is written over a horizontal line.

Christopher W. Oslund
CAO/Clerk - Treasurer

January 24, 2025



MPP Guy Bourgouin *Mushkegowuk-James Bay*
MPP Lise Vaugeols *Thunder Bay-Superior North*
MPP John Vanthof *Timiskaming Cochrane*

NORTHERN HIGHWAY SAFETY PLAN

Introduction

Safety on the TransCanada Highways 11 and 17 continues to be the number one concern for most residents of Northern Ontario because they are our main streets. We use these highways to get to work, school, hockey, and medical appointments, but we share them with thousands of cross-country commercial trucks. As a result, Northern MPPs have had a lot to say over the years about the state of highways in the North and for good reason.


Years ago, the problem was proper and consistent winter maintenance. The Liberal government in power at the time claimed everything was fine, so MPP Vanthof's office created the Northern Road Report to show that it wasn't. The Minister of Transportation (MTO) demanded that the report be taken down, but in the end the Northern Road Report helped prove that even when contract requirements were being met, people were still being put at risk. As a result, the government of the day was forced to make changes to the system.

MPP Bourgouin introduced legislation to make maintenance standards the same across the TransCanada system, so that 11 north of North Bay would be maintained to the same standard as south. The legislation was defeated, but the government did create a separate standard for the northern portion of the TransCanada highway. MPP Bourgouin has also introduced other pieces of legislation regarding driver training and not being able to pass on double solid lines. This was defeated, but he remains committed to finding ways to solve safety issues the same as his fellow Northern MPPs. Similarly, MPP Vaugeols introduced a motion that driver testing be taken back by the MTO which would have been an effective way for the government to control the standard of drivers on the roads. All three members have been vocal in the legislature regarding highway safety throughout their careers.

We are once again facing a highway safety crisis, one that we believe requires a plan designed by Northerners for Northerners. It contains clear goals that we can push government of whatever stripe to implement for all our families.

Current Situation

Currently some poorly trained commercial vehicle drivers and the companies they work for are putting all other drivers at undue risk. Incidents have been easy to track on social media. Investigative reports on the problems in commercial truck training and licensing, and from the Auditor General of Ontario identified this problem as far back as 2018. We, Northern MPPs have mentioned this issue many times in the legislature. The response from the government has been that these are the safest roads in North America, and that they are looking into the matter.



January 25, 2025

MPP Guy Bourgouin *Mushkegowuk-James Bay*
MPP Lise Vaugeais *Thunder Bay-Superior North*
MPP John Vanthof *Timiskaming Cochrane*

Regardless of political stance, we hope that we can all agree that one of the basic jobs of any government is to ensure that people who are issued a driver's license are capable of safely driving the vehicle for which they are licensed. There are over a hundred companies in Ontario who recruit, train, and license their own drivers and they can issue Ontario licenses to them. These are among the worst offenders. Of course there are still good driving schools, and companies that provide excellent training programs to their new drivers, but not all of them. Change needs to happen in the immediate and long term, and we are proposing a plan to address these needs. First, there needs to be immediate action by the Ministry to ensure that only properly-trained drivers are graduating by appointing employees of the MTO to conduct driving tests for all new commercial vehicle drivers before they can receive a license.

Immediate Ask

- Have all new drivers tested by MTO certified inspectors, not third-party private companies. If their student drivers can't pass a legitimate road test, then these driving schools will be forced to change how they conduct business.

Short-Term

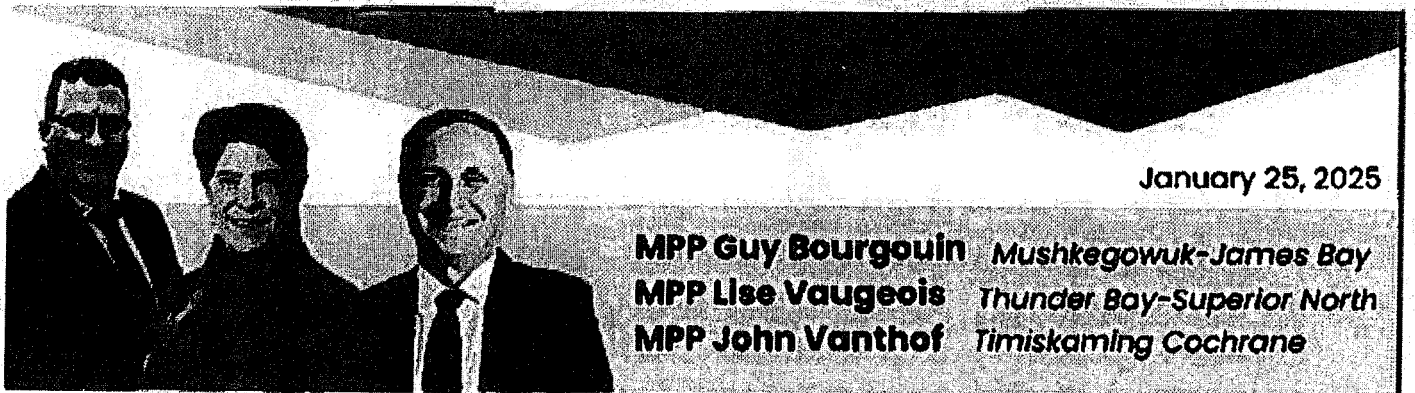
- Return the management of highway maintenance operations to the MTO, while working with contractors and providers throughout the North.
- Increase staffing at scales and inspection sites, as well as OPP Traffic enforcement to ensure the laws currently in place are being followed.
- Expedite the 2+1 pilot project and the construction of rest stops. Use the fill that is dug out to rebuild sections of the highway to create parking pull offs.

Medium-Term

- Make snow tires mandatory for all passenger vehicles registered in Northern Ontario.
- Ensure that driving schools comply with the current MELT training system.
- Reform issues within MELT itself and expand requirements to include winter driving training.
- Address the current abuse of "self insurance provisions" and ensure tow truck operators and other service providers can get paid for services from these schemes.
- Require that all commercial motor vehicles have dash cams.
- Increase the number of cameras and photo radar to slow down traffic.
- Emphasize rail to move goods so not as many loads must travel on the highway.
- Return connecting links to the provincial highway system so that maintenance is uniform.
- Better equip and increase the availability of rest stops with heated, maintained washrooms.
- Direct the cost of repairing damage to municipal roads caused by detour traffic from highway closures to the MTO.

Long-Term

- Widen and pave all shoulders on Highways 11 and 17.
- Make Highway 11 and 17 a divided four-lane highway wherever possible.
 - If the 2+1 pilot proves successful, a continuous three lane would be a good intermediate step. The TransCanada Highway is the road system meant to move goods and people



January 25, 2025

MPP Guy Bourgouin *Mushkegowuk-James Bay*
MPP Lise Vaugeois *Thunder Bay-Superior North*
MPP John Vanthof *Timiskaming Cochrane*

This plan is designed to be a living document. The goals here have been suggested by industry stakeholders, drivers, municipalities and others. We are open to suggestions, ideas, and constructive criticism. Please send us your comments. By working together, we are hoping to make the highway safer for all our families.

MPP Guy Bourgouin
MPP Lise Vaugeois
MPP John Vanthof



SEND A LETTER TO THE MINISTER

<https://win.newmode.net/mppguybourgouin/sendalettertotheMinisteroftransportation>



CONTACT US

gbourgouin-qp@ndp.on.ca
lvaugeois-co@ndp.on.ca
jvanthof-qp@npd.on.ca



MPP Bourgouin: 705-335-7351
MPP Vauegois: 807-345-3647
MPP Vanthof: 1-888-701-1105